



SOUTH LAKE PARKING PLACE COMMISSION
REGULAR MEETING
DEPARTMENT OF TRANSPORTATION
221 E. Walnut Street, Suite 210

Minutes of Regular Meeting
March 27, 2014

I. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

II. ROLL CALL

Commissioners Present: Chris Hiddleston, Gina Tleel, Julianne Worrell, Darrell Done

Commissioner Excused: Perry Vidalakis

Staff Present: Charles Kindred, Mike Woolson, Gloria Flores, Dina Raya, Joy Ubani

Public:

III. PUBLIC COMMENT – LIMITED TO ITEMS ON THIS REGULAR AGENDA

No public comment.

IV. NEW BUSINESS

- A. Discussion regarding administrative obligations – Charles Kindred
Staff C. Kindred reminded members to send emails directly to him or his staff members to avoid violations of the Brown Act. In regards to Shopper's Lane, it was reported that there are a few businesses that refuse to pay their assessment for parking. This had to be elevated to the City Attorney. C. Kindred suggested that letters should be sent out on SLPPC letterhead under the signature of the chair. Although there was no official motion, the Commission accepted this recommendation
- B. Quotes on slurry seal/restriping – Mike Woolson
Staff M. Woolson reported two quotes for \$280,000 and \$204,000. He also said that in order to move forward with restriping, Public Works would have to identify work areas, such as cracks, that need to be repaired.
- C. Shopper's Lane sidewalks – Mike Woolson
Staff M. Woolson reported that he contacted Public Works and they conveyed that the sidewalks on Shopper's Lane are the responsibilities of the businesses and the City does not repair the sidewalks. SLPPC will ask Public Works to make an interim repair in the event that the property owners are not responsible.
- D. Repainting parking T's on South Lake – Gloria Flores
Staff G. Flores reported that the Traffic Division quoted repainting at approximately \$1,000, with an option of Thermal Plastic Coating at approximately \$2,000. Staff did not

support repainting parking T's due to the replacement of the existing meters with Cale pay and display meters. The Commission concurred with the staff's recommendation.

- E. Citation Revenue for Shopper's Lane and South Lake – Charles Kindred
Staff C. Kindred reported that new meters are expected to come in around July as part of the FY15 budget. Kindred recommended a lease financing to purchase the new meters to avoid depleting funds.

Staff C. Kindred reported that there was a drop in revenue as a result of new parking enforcement staff training.

V. OLD BUSINESS

- A. Financials and FY15 budget update – Gloria Flores
Staff G. Flores presented an overview of the fund sheets. Fund 217, Shopper's Lane, is projected to end the fiscal year with \$240,804 available for appropriation. Fund 232, On-Street Meters is projected to end the fiscal year with \$242,133 available for appropriations. She also went over the FY15 budget recommendations.
- B. Shopper's Lane Property Tax issues for Parcels – Charles Kindred
Staff C. Kindred reported that the City is still in discussion with Los Angeles County.
- C. Annual Contribution for Streetscape – Gina Tleel
Commissioner G. Tleel asked that the Streetscape plan be tied into budget.
Chair C. Hiddleston asked Commissioner G. Tleel to prepare a suggestion of a dollar amount for Streetscape project by the next meeting.
- D. Zipcar – Mike Bagheri
Staff M. Woolson reported that the two locations for Zipcars would be located on the west side of Mentor, south of Green, and south side of Del Mar, west of Lake, and that the program is expected to begin within the next two weeks.
- E. Privatization of Shopper's Lane Lots discussion – Gina Tleel
No remarks.

VI. INFORMATION ITEMS

- A. Meter Performance – Gloria Flores
Flores reported that the number of rejected credit cards is high in the Shopper's Lane parking lot for January (33%) and February (39%) which may be due to scammers and the use of fraudulent credits cards.
- B. Parking Enforcement – Dina Raya
Staff D. Raya reported that her staff will respond to calls and report malfunctioning meters.

VII. APPROVAL OF MINUTES

Minutes from January 23, 2014 were unavailable for approval

VIII. COMMISSIONER COMMENTS

No comments.

IX. CHAIR'S COMMENTS

No comments.

X. OTHER REPORTS

No remarks.

XI. ADJOURNMENT

The meeting was adjourned at 9:15 a.m. The next regular meeting is scheduled for Thursday, May 22, 2014 at 8:00 a.m.