OFFICE OF THE CITY MANAGER

March 12, 2015

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Message from the City Manager:

As the City prepares the recommended budget for Fiscal Year 2016, the City Council's stated goal to ensure public safety remains a top priority for the City mindful of our fiscal limitations. We are proud of the continued commitment of our public safety personnel delivering quality services throughout Pasadena.

Since Fiscal Year 2009, the General Fund operating budget has been reduced by $21 million to resolve a structural deficit and the lingering effects of the Great Recession. The current year budget is $210 million, of which approximately 50% is devoted to Police and Fire Departments. As part of our effort to reduce expenses we had to be more efficient in the way in which we deliver our programs and services and our employees agreed to contribute more toward their retirement. Reductions were made across departments while Police and Fire operating budgets actually increased by more than $3 million over this same period. Given that public safety accounts for nearly $108 million of all General Fund operating expenses, it was necessary to identify reasonable and prudent cost reductions in the Police and Fire Departments to offset increasing costs, including employee healthcare and pensions.

Recommendations to reduce the escalating costs in the Police and Fire Departments were developed through collaborative processes within each department and then forwarded to me and ultimately to the City Council for consideration. Recommendations from the Police Department included the consolidation of special enforcement teams, which increased efficiencies and a focus on patrol functions. Fire Department recommendations included staffing fire inspection duties with civilian inspectors, as is done in other cities and to staff one of our five ambulances with Emergency Medical Technicians (EMT) rather than fire fighters, as part of a pilot program to match the level of service with

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the level of need. Anyone requiring an ambulance staffed with paramedics still receives one and all fire engines remain staffed at pre-recession levels of four sworn fire personnel.

These operational changes in the Fire Department account for approximately $1 million per year in savings while service levels are maintained. Furthermore, despite our financial challenges, since fiscal year 2009 we've invested more than $5.6 million in new fire equipment, over $5.5 million on upgrading our public safety radio communications system, and nearly $4 million was invested in seismic renovations at two fire stations.

Our community should take pride in the commitment and dedication of our public safety personnel. It is by being fiscally prudent that we ensure our ability to maintain and enhance public safety services now and into the future. Additional information about the City's budget can be found at: http://www.cityofpasadena.net/Finance/Budget/

2. SR 710 North Study Update:

On March 6th, the California Department of Transportation (Caltrans) and the Los Angeles County Metropolitan Transportation Authority (Metro) released a Draft Environmental Impact Report/Environmental Impact Statement (EIR/EIS) on proposals regarding the 4.5 mile gap between the I-210 Freeway in Pasadena and the end of the I-710 freeway in East Los Angeles. The public comment period was extended to 120 days which is something Pasadena strongly advocated. In addition, Metro has confirmed the two public hearing dates, times and locations where residents, business owners, community leaders and other stakeholder can provide their public comments regarding the five alternatives. The first public hearing will be on Saturday, April 11th at the Rosco C. Inglass Auditorium at East Los Angeles College campus. There will be a 10 a.m. to 11 a.m. map viewing and 11 a.m. to 4 p.m. public hearing. The second public hearing will be on Tuesday, April 14th at the Pasadena Convention Center. A map viewing will be held from 5 p.m. to 6 p.m. and the public hearing will be held from 7 p.m. to 9 p.m. A third public hearing will be scheduled with date, time and place to be determined. The public comment period ends July 6, 2015. I will continue to keep you posted through this newsletter on additional updates. The Draft EIR/EIS can be read at http://www.dot.ca.gov/dist07/resources/envdocs/docs/710study/draft_eir-eis. Public comment can be made on this link.

3. SR 710 Alternatives Working Group Update:

In August 2014 a group of seven dedicated citizens were asked to participate in a working group to identify the best project alternative for Pasadena, recognizing that much of the impact associated with the proposed freeway alternatives will have a profound impact on the future of our great city. The members include Stephen Acker, Geoffrey Baum, Joel Bryant, Alan Clelland, Sarah Gavit, David Grannis, and Jennifer Higginbotham. With the release of the EIR/EIS the Working Group has provided the attached letter which presents an overview of where they are on identifying the preferred alternative for Pasadena. The letter does note that the Working Group concludes that the proposed tunnel is not the preferred alternative for Pasadena. A more detailed report regarding their suggestions will be forthcoming from the Working Group.

4. Task Force on Financial Administration and Internal Controls:

On Monday, March 9th the newly created citizens Task Force on Financial Administration and Internal Controls held their first meeting. Last month, Mayor Bill Bogaard named seven people to the Task Force that is charged with making recommendations to the City Council and the City Manager in response to the announcement last year that a former City employee allegedly stole up to $6.4 million during an 11-year embezzlement scheme. During the meeting two subcommittees were created as a way to more efficiently meet their charge. They are: Internal Controls and Audit – Chaired by Charlotte Reith, also includes James Dowling and Robert Davidson and Financial Administration and Reporting – Chaired by Robert Carlson, also includes Don Nanney and Raul Salinas. Future meetings have been scheduled through the month of July 2015. Please refer to the following website for further information on this Task Force: http://www.cityofpasadena.net/Task-Force-on-Financial-Administration-and-Internal-Controls/.

5. Air Quality and Noise Impacts Related to Housing Near Freeways:

I have attached a memorandum from Vincent Bertoni, Director of Planning & Community Development that is intended to provide information related to air quality and noise issues associated with siting residential uses near freeways and is written in response to recent comments heard at public meetings. Due to the scientific nature of the subject matter, it is necessary that this memorandum provide a basic level of technical discussion and documentation.

6. Pasadena First Buy Local Open House:

On March 13, 2015 between 9 a.m. to 3 p.m. in the basement of City Hall, City staff of Finance, Water & Power, Public Works, and Information Technology will meet face to face with Pasadena businesses. At this meeting, businesses will be introduced to the City processes and resources to enhance their competitiveness. Businesses will have the opportunity to introduce their company to multiple buyers from five different agencies.

In addition to the introductions that will be made between Pasadena businesses and our City Departments, the end goal of this outreach effort is to increase our local procurement numbers. Staff is pleased to welcome our partners in this effort which include the Small Business Development Center, Planet Bids, JPL, and the County of Los Angeles. Along with Purchasing, they will conduct workshops (attached itinerary) in the morning to prepare the businesses for the one-on-one meetings that will take place in the afternoon. In the afternoon session, Pasadena businesses will proceed to assigned tables where they will have the opportunity to pitch their business products or services directly to the buyers.

7. List of Current Planning Projects:

I have attached from Vincent Bertoni, Director of Planning and Community Development a list of new current planning (zoning) projects submitted in February 2015. Also attached is a list of major construction projects as of March 3, 2015. Planned Development, Master Plans, Zoning Code Amendments, Permits and fees collected and, plan check land building permits for projects with valuation over $500,000 are also included.

8. Citizen Service Center Activity Report Update – February:

I have attached the February Monthly Activity Report from Mandy Templeton, 311 Call Center Manager of Public Works that outlines the recent developments and metrics related to the operation of the Pasadena Citizen Service. The Citizen Service Center finished strong in February experiencing a 76.1% service level (percentage of calls answered within 30 seconds) and 5,874 total calls answered.

Respectfully Submitted,

JULIE A. GUTIERREZ
Assistant City Manager

/attachments

OFFICE OF THE CITY MANAGER

Dear Mayor, City Council and Community Members,

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Recommendations to reduce the escalating costs in the Police and Fire Departments were developed through collaborative processes within each department and then forwarded to me and ultimately to the City Council for consideration. Recommendations from the Police Department included the consolidation of special enforcement teams, which increased efficiencies and a focus on patrol functions. Fire Department recommendations included staffing fire inspection duties with civilian inspectors, as is done in other cities and to staff one of our five ambulances with Emergency Medical Technicians (EMT) rather than fire fighters, as part of a pilot program to match the level of service with the level of need. Anyone requiring an ambulance staffed with paramedics still receives one and all fire engines remain staffed at pre-recession levels of four sworn fire personnel.

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Sincerely,

Michael J. Beck
City Manager

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March 9, 2015

The Honorable Bill Bogaard
Mayor, City of Pasadena

Mr. Michael Beck
City Manager, City of Pasadena
100 North Garfield Avenue
Pasadena, CA 91109

Subject: SR-710 Alternatives Working Group

Dear Mayor Bogaard & Mr. Beck:

As members of the State Route (SR) 710 Alternatives Working Group, which was convened in September 2014, we have concluded a series of meetings to identify an "Alternative that is best for Pasadena" for consideration when Metro releases the SR-710 Draft Environmental Impact Report (EIR) / Environmental Impact Statement (EIS). Our membership includes Geoffrey Baum, Joel Bryant, Alan Clelland, Sarah Gavit, David Grannis, Jennifer Higginbotham and Stephen Acker. Our committee was staffed by Fred Dock and Bahman Janka.

Our discussions began with an effort to identify and reliably evaluate the mobility needs that exist, and thereafter how best to meet the needs in a manner consistent with Pasadena's history and character. A consensus was reached that a priority of any proposal should be on moving people, rather than vehicles. Other important priorities identified included ensuring consistency with Pasadena's General Plan, enhancing travel options for underserved communities, improving safety, minimizing environmental impacts, reducing surface street traffic, and providing transportation choices to the public.

There is general agreement that the Pasadena Preferred Alternative to the SR-710 Project be a multi-modal alternative with the following elements:

1. Light Rail Transit (LRT)
2. Expanded Bus Service
3. Local Street Network (LSN) Improvements, and
4. Bicycle Transit.

This multi-mode alternative may include variations on the LRT, BRT and Transportation System Management (TSM) / Transportation Demand Management (TDM) alternatives considered in the SR-710 Project Alternatives Analysis Report; however, we believe that there are also other meaningful options that have yet to be considered. This includes, but is not limited to a BRT line along the Rosemead corridor and an east-west LRT or BRT connecting the current

Gold Line to points west in Glendale and Burbank. Because of rapid advances in transportation technology, there was also general agreement that smarter utilization of existing roadways can be made, and that opportunities exist to more effectively move people in the study corridor through introduction and use of new technologies and operational enhancements.

There were several other areas of agreement. Any proposal should recognize the need to preserve and protect local neighborhoods as new transit routes are developed, so that options such as BRT and LRT do not negatively impact residential neighborhoods. Regional or high density population areas should be served and special attention be given to ensuring connectivity to both the existing and the planned local and regional transportation network to address the challenge of making public transportation convenient and accessible. These solutions should leverage current and planned transit investments by Metro.

Specific concerns were expressed by members of the committee about certain topics. No additional at-grade LRT road crossings should occur in view of the adverse impacts that the Gold Line street-level crossings have had on mobility. Furthermore, at-grade LRT crossings are a safety concern. Any LRT that does enter Pasadena should connect directly to the existing Gold Line as any proposal that does not do so, even if separated by a mere block or two, would be an added burden on Pasadena's streets. Additional parking should be considered at the Fillmore Station and adequate transit security is an ongoing necessity. Also, the conditions that have resulted from the SR-710 stub area excavation should be addressed to improve safety and the Pasadena street network.

Finally, the Working Group concludes that the proposed tunnel is **not** a preferred alternative for Pasadena. Moreover, whether the tunnel proposal would reduce congestion and north-south corridor travel times rather than simply shift existing traffic onto a newly created route without measurable improvements to the network or positive impact on local traffic in Pasadena could not be determined. As an example, recent increases in transit ridership call for a reassessment of traffic forecasts. This should be the subject of careful analysis based on the Draft EIR/EIS.

A more detailed report regarding our suggestions briefly summarized in this letter will be provided to you no later than April 6, 2015 to assist the City in its technical review of the Draft EIR.

Thank you for the opportunity to conduct this interesting and important evaluation process. We look forward to discussing our work with you.

State Route 710 Alternatives Working Group

cc: Members of the City Council
Fred Dock, Director of Transportation

MEMORANDUM

TO: Michael J. Beck, City Manager

FROM: Vincent P. Bertoni, AICP, Director of Planning & Community Development

DATE: March 5, 2015

SUBJECT: Air Quality and Noise Impacts Related to Housing Near Freeways

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This memo is intended to provide information related to air quality and noise issues associated with siting residential uses near freeways and is written in response to recent comments heard at public meetings. Due to the scientific nature of the subject matter, it is necessary that this memo provide a basic level of technical discussion and documentation.

Air Quality Setting and Background

Pursuant to the federal and state Clean Air Acts, air quality is regulated and monitored by the U.S. Environmental Protection Agency (EPA) on the federal level and the California Air Resources Board (ARB) (a part of the California EPA) on the state level. These agencies have established the federal and state Ambient Air Quality Standards (AAQS), with the primary AAQS being the levels of air pollution considered safe to protect the public health within an adequate margin of safety. Air basins that have a history of exceeding the AAQS are designated "non-attainment" basins. Each non-attainment basin is required to have an Air Quality Management Plan (AQMP) that identifies how the basin will reduce air pollution to below the AAQS. Such regional AQMPs are part of ARB's statewide air quality control plan known as the State Implementation Plan (SIP).

The City of Pasadena lies within the South Coast Air Basin (SoCAB), which is the airshed bounded by the Pacific Ocean to the southwest and the San Gabriel, San Bernardino, and San Jacinto Mountains to the north and east. The SoCAB is designated a non-attainment basin for the following pollutants:

- Ozone (O_3) – state and federal non-attainment
- Respirable Particulate Matter (PM_{10}) – state non-attainment
- Fine Particulate Matter ($PM_{2.5}$) – state and federal non-attainment
- Lead – federal non-attainment

The South Coast Air Quality Management District (SCAQMD) is the regional agency that has been established to manage and control air quality in the SoCAB. SCAQMD's roles and responsibilities include preparing and implementing the basin's AQMP and permitting

air pollutant emissions by stationary sources, such as power plants, refineries, and industrial emitters. In developing the AQMP, the SCAQMD works with the Southern California Association of Governments (SCAG) to consider air pollution related to land use and transportation, which are non-point sources. The ARB and the U.S. EPA are responsible for reviewing and approving the AQMP. In addition, the SCAQMD provides guidance to local agencies in addressing air quality impacts in environmental documents prepared in accordance with the California Environmental Quality Act (CEQA).

Land Use and Air Quality

As a municipality, the City of Pasadena is not an air pollution regulatory agency. The City's ability to affect air quality is largely limited to land use controls, including through the City's General Plan and zoning code. Like many cities in Southern California, Pasadena is a developed, largely urban environment. This presents a challenge in determining optimal locations for new growth and additional density. There are planning and air quality-related benefits to siting such growth in the vicinity of transit services, such as bus lines, rail lines, and freeways. In an urbanized region, concentrating growth near transit can reduce vehicle trips and vehicle miles travelled and, as a result, benefit regional air quality and reduce greenhouse gas emissions. Therefore, policies in the General Plan call for additional growth to be accommodated near transit services. Such developments are often referred to as "Transit-Oriented Developments" (TODs). Modern TODs often include residential and commercial components and are designed to encourage residents to drive less by capitalizing on their mix of uses and proximity to mass transit.

In Pasadena, many major transit stops intersect with freeways, such as the Allen Avenue and Lake Street Gold Line stations, which are located in the median of the I-210 Freeway. Consequently, TOD projects which aim to concentrate growth near transit as a means of improving regional air quality also have the potential to simultaneously cluster development around freeways and expose sensitive receptors to localized air pollutant concentrations.

Issue – Localized Concentrations of Air Pollutants along Freeways

As noted above, in some cases, the TOD projects that are intended to reduce air pollutant emissions and improve regional air quality can result in exposure of sensitive receptors to localized air pollution concentrations. This is a particular concern where TODs are located in proximity to a freeway and where air pollutant concentrations are known to be elevated.

The California Air Resources Board (ARB) explored the potential concerns of such elevated air pollutant levels in their "Air Quality and Land Use Handbook".[1] This Handbook states, "Air pollution studies indicate that living close to high traffic and the associated emissions may lead to adverse health effects beyond those associated with regional air pollution in urban areas...These studies have reported associations between residential proximity to high traffic roadways and a variety of respiratory symptoms, asthma exacerbations, and decreases in lung function in children."

Diesel particulate matter (DPM) is a primary pollutant of concern along freeways. ARB's Handbook states, "On a typical urban freeway (truck traffic of 10,000-20,000/day), diesel

[1] California Air Resources Board. *Air Quality and Land Use Handbook: A Community Health Perspective.* April 2005

PM represents about 70 percent of the potential cancer risk from the vehicle traffic. Diesel particulate emissions are also of special concern because health studies show an association between particulate matter and premature mortality in those with existing cardiovascular disease."

Citing a study published in the journal Atmospheric Environment (Zhu, Y et al. 2002), ARB's states, "measured concentrations of vehicle-related pollutants, including ultra-fine particles [i.e., DPM], decreased dramatically within approximately 300 feet of the 710 and 405 freeways...These findings are consistent with air quality modeling and risk analyses done by ARB staff that show an estimated range of potential cancer risk that decreases with distance from freeways. The estimated risk varies with the local meteorology, including wind pattern...However, in all these analyses the relative exposure and health risk dropped substantially within the first 300 feet." The ARB's Handbook further states, "The impact of traffic emissions is on a gradient that at some point becomes indistinguishable from the regional air pollution problem." The Handbook suggests that the indistinguishable level occurs at a distance of approximately 500 feet—see Figure 1-1 from the Handbook presented below. As a result, the Handbook concludes with the general recommendation to "Avoid siting new sensitive land uses within 500 feet of a freeway, urban roads with 100,000 vehicles/day, or rural roads with 50,000 vehicles/day." It is important to note, that the ARB website specifies that the Handbook "is intended to serve as a general reference guide for evaluating and reducing air pollution impacts associated with new projects that go through the land use decision-making process...Any recommendations or considerations contained in the Handbook are voluntary and do not constitute a requirement or mandate for either land use agencies or local air districts."[2]

Given that 1) the ARB's recommendations are not requirements or mandates, 2) the recommendations provide only general guidance and do not consider site specific conditions, and 3) that numerous cities throughout Southern California have land designated for residential uses along freeways, the SCAQMD provides guidance for analyzing health risks from transportation sources, including their "Health Risk Assessment Guidance for Analyzing Cancer Risks from Mobile Source Diesel Emissions."[3] This guidance document references the California Office of Environmental Health Hazard Assessment's (OEHHA's) reference exposure levels and other OEHHA guidance. OEHHA is also in the process of developing a new guidance manual, the "Air Toxics Hot Spots Program Guidance Manual for the Preparation of Risk Assessments."

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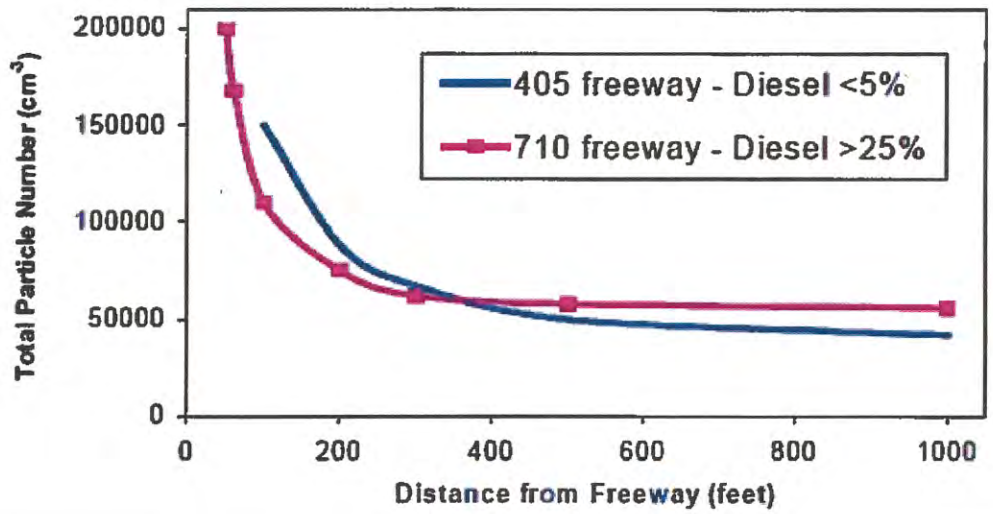
[2] California Air Resources Board. Air Quality and Land Use Handbook webpage: http://www.arb.ca.gov/ch/landuse.htm. Accessed March 2, 2015.

[3] South Coast Air Quality Management District. Health Risk Assessment Guidance for Analyzing Cancer Risks from Mobile Source Diesel Emissions. August 2003.

ARB Air Quality and Land Use Handbook Figure 1-1
Decrease in Concentration of Freeway Diesel PM Emissions with Distance



Approaches to Addressing Freeway Adjacent Air Quality Health Risks

When considering land use decisions, the City considers the ARB's "Air Quality and Land Use Handbook" and SCAQMD guidance including the "Health Risk Assessment Guidance for Analyzing Cancer Risks from Mobile Source Diesel Emissions." The Draft Environmental Impact Report (EIR) for the City's proposed General Plan Update evaluates the potential effects of siting sensitive receptors adjacent to the freeway. As a programmatic CEQA document, the Draft EIR concludes that future development has the potential to be exposed to elevated air pollutant levels along the I-210 and SR-134 freeways and, as a result, incorporates a mitigation measure to address the potential impacts on the project level. That mitigation measure (measure 2-4) reads:

> Prior to future discretionary approval, the City of Pasadena Planning Division shall evaluate new development proposals for sensitive land uses (e.g., residences, schools, and day care centers) within the City for potential incompatibilities with regard to the California Air Resources Board's *Air Quality and Land Use Handbook: A Community Health Perspective* (April 2005). In addition, applicants for siting or expanding sensitive land uses that are within the recommended buffer distances listed in Table 1-1 of the CARB Handbook shall submit a health risk assessment (HRA) to the City of Pasadena. The HRA shall be prepared in accordance with policies and procedures of the state Office of Environmental Health Hazard Assessment (OEHHA) and the South Coast Air Quality Management District (SCAQMD). The latest OEHHA guidelines shall be used for the analysis, including age sensitivity factors, breathing rates, and body weights appropriate for children. If the HRA shows that the incremental cancer risk and/or noncancer hazard index exceeds the respective thresholds, as established by the SCAQMD at the time a project is considered, the applicant will be required to identify and demonstrate that mitigation measures are capable of reducing potential cancer and noncancer risks to an

acceptable level (i.e., below the aforementioned thresholds as established by the SCAQMD), including appropriate enforcement mechanisms. Measures to reduce risk may include but are not limited to:

- Air intakes oriented away from high-volume roadways and/or truck loading zones.
- Heating, ventilation, and air conditioning systems of the buildings provided with appropriately sized maximum efficiency rating value (MERV) filters.
- Heating, ventilation, and air conditioning systems for units that are installed with MERV filters shall maintain positive pressure within the building's filtered ventilation system to reduce infiltration of unfiltered outdoor air.

Mitigation measures identified in the HRA shall be identified as mitigation measures in the environmental document and/or incorporated into the site development plan as a component of the proposed project. The air intake design and MERV filter requirements shall be noted and/or reflected on all building plans submitted to the City and shall be verified by the City's Planning Division. The intent of this mitigation measure is to reflect current CARB and SCAQMD Guidance/Standards as well as CEQA legislation and case law, and the City implementation of the measure shall adhere to current standards/law at the time such analyses are undertaken.

This required evaluation on the project level will result in one of three possible conclusions: 1) the impact is less than significant, 2) the impact is potentially significant but mitigatable to a less that significant level, or 3) the impact is significant and unavoidable.

In addition to this mitigation measure, the General Plan Update Draft EIR evaluates a "Reduced Air Quality and Noise Impact Alternative", which was specifically developed to addresses concerns that air quality and noise impacts are higher adjacent to freeways. This alternative alters the proposed land use designations along freeways by changing multifamily designations to single family designations and by changing mixed-use designations to exclusively commercial designations. Consequently, this alternative would reduce the number of future sensitive receptors along the freeways.

Noise Setting and Background

Noise compatibility is regulated on both the state and local levels. On the state level, noise insulation standards are codified in the California Code of Regulations, Title 25, Chapter 1, Subchapter 1, Article 4. Noise Insulation Standards. Pursuant to these standards, "Interior community noise equivalent levels (CNEL) with windows closed, attributable to exterior sources shall not exceed an annual CNEL of 45 dB in any habitable room." These standards apply to new hotels, motels, apartment houses and dwellings other than detached single-family dwellings. Acoustical studies are required to be prepared when noise-sensitive structures, such as multi-family residential buildings, are located near major transportation noise sources, and where such noise sources create an exterior noise level of 65 dBA CNEL or higher. The studies must accompany building plans and show that the structure has been designed to limit interior noise to acceptable noise levels.

On the local level, Figure 1 of the Noise Element of the Pasadena General Plan provides Guidelines for Noise Compatible Land Use. This figure provides the following community noise exposure guidance:

	Clearly Acceptable	Normally Acceptable	Conditionally Acceptable	Normally Unacceptable
Residential – Low Density Single Family, Duplex, Mobile Homes	Less than 60 dBA	Between 55 and 70 dBA	Between 70 and 75 dBA	Greater than 75 dBA
Residential – Multi-Family and Mixed Commercial/ Residential Use	Less than 65 dBA	Between 60 and 70 dBA	Between 70 and 75 dBA	Greater than 75 dBA

In addition to the City's General Plan, the City's Noise Restrictions Ordinance (Pasadena Municipal Code Chapter 9.36) provides regulations and guidance regarding appropriate levels of noise, depending on the source of noise, its proximity to sensitive uses, its duration, and time of day among other things.

Issue – Elevated Noise Levels along Freeways

As shown in Figures 2 and 3 of the City's Noise Element, portions of the City along the I-210 and SR-134 Freeways are within the 65 dBA, 70 dBA, and 75 dBA noise contours. Portions of these areas are designated for residential or mixed-use land uses in the City's General Plan and zoning map.

Approaches to Addressing Freeway Adjacent Noise Conflicts

To ensure compliance with Title 25 and the City's General Plan Noise Element, noise impacts are reviewed during the entitlement and building permit phases of a project. If a residential use is proposed in a portion of the City that experiences elevated noise levels (generally greater than 65 dBA), a noise assessment is undertaken to measure the existing noise levels and estimate the indoor/outdoor noise levels that would be experienced as a result of the project. If the projected noise level exceeds 65 decibels, insulation is required to reduce indoor noise levels to no more than 45 decibels, consistent with Title 25 of the California Building Code.

City of Pasadena
Department of Finance
Purchasing Division

March 13, 2015, Open House General Description

On March 13, 2015 between 9:00AM and 3:30PM in the basement of City Hall, City staff of Finance, Water & Power, Public Works, and Information Technology will meet face to face with Pasadena businesses. At this meeting, businesses will be introduced to the City processes and resources to enhance their competitiveness. In addition, they will have the opportunity to introduce their company to multiple buyers from five different agencies.

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In the afternoon session, Pasadena businesses will proceed to assigned tables where they will have the opportunity to pitch their business products or services directly to the buyers.

Itinerary

Morning Session 9:30 AM to 11:30 AM

Time	Event
9:30 AM	Check-in – Training Room
9:45 AM	Opening – Training Room
<u>Workshop Presentations by Resource Providers</u>	
10:00 AM	• *Doing Business with the City*, **City of Pasadena**, Training Room
10:00 AM	• *Doing Business with JPL*, **JPL,** Fair Oaks Conference Room
10:00 AM	• *Bid Opportunities Online*, **PlanetBids**, Grand Conference Room
10:30 AM	• *Doing Business with the County*, **County of Los Angeles**, Training Room
10:30 AM	• *Small Business Technical Assistance*, **Small Business Development Center (SBDC)**, Grand Conference Room
11:00 AM	Resource Provider Q&A
11:30 AM	Break

Common Purchases by Agency

(Note: The commodities below are subject to change in specification and/or volume depending on agency needs.)

Department of Information Technology

Data network:

- Brocade Layer1 and Layer2 switches.
- Cisco routers.
- Ethernet CAT6 and fiber cables, SFP modules
- Juniper Firewalls
- Hosting Center Providers (ISP)

Telcom equipment:

- Avaya/Nortel M3904 phones.
- Avaya/Nortel 1140 phones.
- Various types of Analog phones.
- Plantronics CS530 and CS540 headsets.
- Different model of office or caller center headsets.

Laptops:

- HP IDS UMA i5-4210U 1040 Base NB PC
- HP IDS DSC 4D Z15 Base NB PC
- HP IDS UMA HM87 enabled for WWAN 650 Base NB PC

Data Center Hardware

- Hewlett Packard Proliant DL series servers (preferred compute platform), as well as HP storage and networking solutions
- Dell Computers
- EMC storage and software solutions
- NetApp storage solutions
- Brocade networking and fibre channel solutions
- Citrix NetScaler
- APC

Cooperative Purchase Vehicles

- Riverside County Microsoft Enterprise Agreement
- State of California, Dept of Gen Svcs, Multiple Award Schedules (CMAS) agreements (http://www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx)
- State of California, Dept of Gen Svcs, Software Licensing Program (SLP) agreements (http://www.dgs.ca.gov/pd/Programs/Leveraged/SLP.aspx)
- Western States Contracting Association (WSCA) agreements (http://www.dgs.ca.gov/pd/Programs/Leveraged/wsca.aspx)
- State of Minnesota, Materials Management Division, Cooperative Purchasing Venture (http://www.mmd.admin.state.mn.us/)

Cabling parts:

- **ICC** telephony and Data products.
- **AMP/ACO** telephony and Data products.
- Systimax telephony and Data products.
- **Uniprise** telephony and Data products.
- **Commscope** Cable Cat6 and Cat6A.
- **Amp** cable Cat6 AND Cat6a.
- **Chatworth** Rack solutions.
- **Nortel** replacement parts.
- **Interalia** product line

Desktops:

- HP EliteDesk 800 G1 SFF Business PC
- HP Z230 Tower Workstation

Printers

- HP LaserJet Pro 400 Printer M401dne
- HP Color LaserJet Pro MFP M476dw
- HP LaserJet Pro 400 Printer M401dne

Monitors

- HP E241i F0W81AA#ABA

Enterprise Software, Licenses and Support/Maintenance

- Citrix XenDesktop
- Citrix XenApp
- Commvault Simpana
- VMware solutions

SaaS and Cloud Providers

- Citrix ShareFile
- Clarizen
- Microsoft Azure
- Microsoft Office 365
- Amazon Web Services

Dell/Wyse Clients

- Wyse Thin Client Desktop 5000-D00DX, CTO (210-ACKV)
- Wyse Xenith Software Maintenance, 3 Year (A3925826)

Water and Power Department

- Copywriting Services
- Graphic Design Services
- Document Shredding
- Printing Services
- Safety/Ergonomic Supplies
- Catering Services
- Locksmith Services
- Small Electrical Supplies
- Fence Repair
- Landscapers
- Environmental Consulting Services
- Furniture
- Space Planning Services
- Promotional Items
- Event rentals (tents, portable toilets, podiums, etc.)
- Lumber
- Chemicals
- Electrical Distributor Components
- Tools
- Fasteners and Hardware
- Plumbing Supplies (water fittings, pumps, irrigation pipe)
- Lawnmower Supplies (carb parts, oil)
- Coffee Supplies
- Office Supplies
- Construction Supplies
- Janitorial/Industrial Supplies
- Uniforms

Equipment and Peripherals

- Laptop
- Desktop
- Tablet
- LCD
- Monitor Arm
- Laptop bag
- Desktop and Laptop memory – 4GB
- Desktop and Laptop – 120GB and 240GB
- SSD hard drive
- USB Flash Drive – 8GB
- Blank CD and DVD disc
- HP Laserjet Printer
- HP Laserjet MFP
- Cables: USB, Display Port, HDMI
- Plotter Paper roll
- Plotter Toner
- Wireless keyboard/mouse
- Plantronics wireless headsets voyager legend

Jet Propulsion Laboratory (JPL)

IT

- Science and engineering workstations
- Servers, including UNIX computers
- Servers and accessories

Office supplies

- Common office supplies and products

Seating

- Ergonomic furniture
- Ergonomic chairs
- Conference and guest chairs

A/V Equipment

- DSLR and GoPro point and shoot cameras

Environmental Consulting

- Environmental consulting and regulatory compliance for EAO, including site assessments and investigations.

Optical

- Advanced optical systems support services.

Fire & Life Safety Alarm Systems

- Maintenance, services and upgrades of alarm systems.

Modular Office Products

- Services related to the installation, move and refurbishment of Knoll Furniture products and office amenities.

Laboratory Supplies

- Chemicals
- Beakers
- Test tubes
- Filters
- Applicators (swabs)
- Petri dishes
- Gloves
- Solvent
- Acid
- Powder
- General use chemical products

Architect & Engineering

- Architectural design and consulting services, including soil boring, facilities condition assessments and other consulting work
- Mechanical engineering design services on a T&M contract basis.

Document Shredding

- Document disposal and shredding service, including Lab-wide recycling bins.

Medical Services

- Services of nurses are needed on a limited basis.

County of Los Angeles

- Abrasives
- Acids
- Adhesives-cement, epoxies
- Administration sets - I.V.
- Advertising
- Aerial photography, photo supplies & chemicals
- Agricultural chemicals
- Agricultural farm equipment & parts
- Air compressors-construction
- Air conditioning
- Air conditioning & refrigeration supplies
- Air fresheners-deodorant
- Aircraft-equipment/parts/supplies
- Alcohol-ethyl-tax free
- Ammunition
- Anesthesia & myleogram trays
- Anesthesia equipment & supplies
- Antiseptics (surgical scrub & solutions)
- Appliance-electrical
- Application software
- Applicators & tongue depressors
- Aprons-laundry equipment
- Artificial eyes
- Arts-crafts, handicraft hobby supplies & equipment, paintings
- Asphalt concrete
- Asphalt emulsion
- Aspirators
- Audiometers
- Audio-visual equipment & supplies
- Automatic door closure
- Automotive parts-antifreeze-coolant
- Automotive repair equipment
- Automotive towing
- Awnings-canvas
- Baby formulas
- Badges-police
- Bags polyethylene
- Batteries
- Batteries-dry cell
- Beauty supplies
- Bedding
- Beds, cots
- Beverages
- Biopsy
- Blasting machines & supplies/explosives
- Bleachers
- Bleach-laundry
- Blinker lights-barricade
- Blood - Whole
- Blood & sampling kits
- Blueprint equipment & supplies
- Board up services
- Boats & services
- Book trucks & carts
- Bookbinding equipment, supplies & services
- Bookkeeping machines
- Books
- Bookstacks
- Bottles, closures & corks
- Bottles-baby
- Boxes-cardboard
- Bronchoscope
- Brooms/brushes-janitorial
- Brushes-hair, tooth
- Brushes-surgeons
- Builders hardware
- Building directories
- Building materials
- Building-metal-pre/fab-storage
- Buildings-modular-prefab
- Business cards-laminated
- Business machines
- Cameras
- Canned goods (foods)
- Cannulae
- Canvas goods/awning, tents, mail bags
- Caps-nurses & surgeons-disposable
- Carbon filter maintenance, supplies and services
- Card catalog cabinets/trays
- Cardiovascular products
- Carpet scrubber
- Carpeting
- Cartridge carriers-ammunition
- Carts-hospital
- Cash registers
- Casters
- Castings-iron & nonferrous (water/sewer)
- Catheters - Thermodilution
- Cautery pencils (Electro-Surgical Generator)
- Cellular phones
- Cement-ready mix
- Cement-transit (bulk)
- Centrifuges-laboratory
- Cesspools & pumping
- Chain
- Chain link fencing
- Chairs
- Charcoal/coal/coke
- Check & endorsing machines
- Chemical toilets
- Chemicals, Acids (Chlorine, Ammonium, Hydrochloric Acids, Sulfuric Acids)
- Chemicals-outdoor-herbicides/insecticides/pesticides
- Chlorine
- Christmas Trees
- Clarifier-septic tank-concrete
- Cleaners-janitorial
- Clippers & blades-hair
- Clocks
- Clothing/textiles
- Co-generation plant-air condition & heating

- Coin counter
- Colposcope
- Compressors-air conditioning
- Compressors-air-construction
- Computer hardware - desktops
- Computer peripherals, modems, drives, etc.
- Computer, laptops
- Computer, mainframes - hardware
- Computer, mainframes - software
- Computers, desk top
- Concrete pipe
- Concrete products-brick
- Conduit-boxes/connectors-electrical
- Construction (road) materials
- Construction equipment
- Construction paper
- Consulting services - Health Related
- Consulting services - technology acquisitions
- Contact lenses
- Containers-hazardous material
- Contraceptives-rubber-I.U.D.'s
- Copier/Fax
- Corks
- Cots-ambulance
- Cribs-infant
- Cryosurgical units
- Culture media
- Cups/Styrofoam
- Curettes-clamps & clips
- Custodial services
- Cutlery/china/dishes
- Dairy products (food)
- Data Communication
- Database-medical/drugs
- Daters
- Decorations
- Defibrillators
- Delineators
- Demolition of buildings
- Dental equipment, supplies-lab work
- Diagnostics testing (patient hook-up)
- Diagnostics-reagents
- Dialysis-hemo & renal-equipment & supplies
- Dictation equipment
- Diesel engines
- Diesel fuel
- Diet kits
- Directories-building
- Disposables-hospital paper/plastic
- Disposal plastic utensils (forks/spoons, etc.)
- Distillate
- Document destruction
- Dog license (tags)
- Domes-transducer
- Doors-automatic, fire
- Doors-glass-security-safety (not connected to security system)
- Drafting stools/equipment & supplies
- Draperies
- Drapes-hospital, disposable
- Drawing materials
- Dressing (bandages)
- Drills-hand tools
- Drug dispensing machine
- Drug specialties
- Drugs
- Drum-fiber
- Drum-steel
- Dry cleaning service
- Dry goods
- Dryers-hair-electric
- Drywall materials & supplies
- Duodenoscope
- Electrical equipment & supplies
- Electrocardiograph equipment & supplies
- Electrodes & cables
- Elevator equipment, materials & supplies
- Emblems-cloths
- Embosser
- Emergency kits & supplies
- Endoscopic items
- Enema equipment & supplies
- Engineering & drafting equipment & supplies
- Engines-automotive use only
- Engraving equipment
- Entomological equipment & supplies (insects)
- Envelopes-printed/custom
- Envelopes-unprinted
- Examining room equipment
- Excavation
- Explosives-demolition
- Explosives-law enforcement
- Extractor-laundry
- Fabrication-metal
- Facsimile machines (Fax copier)
- Fans-kitchen
- Fans-oscillating-pedestal
- Farm equipment
- Fees-permits, licenses, etc
- Fencing & gates-chain link-metal
- Fertilizer
- Fetal monitoring equipment & supplies
- Fiberoptics-medical
- File cabinets
- File folder-custom
- File folder-plain/unprinted
- Files-rasps-hand tools
- Film-x/ray
- Fingerprinting equipment & supplies
- Fire Alarm Systems
- Fire fighting equipment & supplies
- Firehose & accessories
- Fireman's clothing
- First aid supplies
- Fish
- Fixture (lighting)

- Flags
- Flashlights
- Flat & roll stock-paper-all grades
- Floor covering-all types
- Floor finish stripper
- Floor machines & supplies
- Flooring-steel
- Flow meters
- Flow meters-pneumo equipment
- Folder's clothing
- Food-animal/pet
- Food-fresh & frozen
- Food-human consumption
- Food-supplements
- Food-supplements-animal
- Forceps-surgical
- Forklifts
- Freezer/Refrigeration - Laboratory & Pharmacy
- Freezer/Refrigeration - Restaurant
- Fruit-fresh & frozen
- Fuel-gasoline-propane & diesel, charcoal, coal
- Furniture-hospital - ward
- Furniture-laboratory (non-fabricated-carts, cabinets, etc.)
- Furniture-office/classroom/lounge/reception
- Furniture-outdoor/recovering & renovating
- Fuses-signal flare
- Galvanizing & plating
- Garage equipment & supplies
- Garment finishers
- Gas detectors
- Gas-medical & industrial
- Gasoline
- Gasoline engines
- Generators
- Glass doors/security-safety
- Glasses-prescription-safety
- Gloves-other than surgical
- Gloves-surgical
- Gowns-surgeons-disposable
- Graffiti removal
- Grafts-vascular & skin
- Gravel
- Grease-automotive
- Grinding wheels
- Grounding pads for Electro Surgical Generator
- Guard rails-steel-galvanized-highway
- Guns & ammunition
- Gurneys
- Hair brushes
- Hair care products
- Hampers-hospital
- Handcuffs & cases
- Handicrafts
- Hardware-builders/shelf
- Hazardous waste removal
- Hearing & speaking aids
- Heart catheters
- Heaters-electric-portable
- Heating equipment & supplies
- Hemo & renal dialysis equipment & supplies
- Herbicides & insecticides
- Highway traffic & warning devices
- Hobby equipment & supplies
- Hoisting equipment
- Holsters
- Home care equipment & supplies
- Hose & belts (V-belts) (non-automotive)
- Hose-fire
- Hotel & restaurant equipment & supplies
- Hubs, routers and switches (CISCO)
- Humidifiers
- Ice-dry & block
- Identification bands-patient
- Identification cards-plastic
- Identification kits
- Implant items-prosthesis/pins/screws/vascular/tissue/blood products
- Incubators (infant) - warmers/parts/equipment
- Incubators-laboratory
- Infant formula-prepared
- Insecticides, pesticides
- Institutional garments
- Instructional & training course material
- Instrument repair (lab equipment)
- Insulation
- Ironers
- Irrigation pipe
- IV solutions
- Jacks-hydraulic
- Janitorial equipment & supplies
- Kerosene
- Kits & trays & prep. Equipment
- Labels & decals
- Labels & decals-custom
- Laboratory & Scientific equipment /instruments (Sheriff's & AG&W)
- Laboratory and scientific equipment & supplies (Healthcare)
- Laboratory chemicals
- Laboratory furniture - workstation - workbench
- Laboratory supplies - consumable
- Laboratory tests-clinical/medical
- Ladder-refurbish-on/truck
- Ladders
- Laminated cards
- Laminated plastic sheets
- Lamps-incandescent/fluorescent/projection
- Lamps-operating, examination
- Landscaping & gardening equipment, supplies and services
- Lapidary equipment & supplies (stone-cutting equipment)
- Larynxes-artificial
- Laundry equipment/supplies/services

- Law books
- Law enforcement equipment & supplies
- Lawn & garden tools, manual lawn mowers
- Letterpress (printing)
- Library furniture, shelving, etc.
- Library supplies
- Lightbar-automotive
- Lighting fixtures
- Linen service
- Lithography/typographic typesetting equipment
- Livestock
- Lockers-steel-gym/clothing/workshop
- Locks
- Lubricating oil
- Lumber products
- Machinery-shop equipment
- Mail systems-service & inserting
- Mailing machines
- Mannequins (safety related)
- Maps, atlases-wall, pocket, topographical-survey
- Marine equipment
- Material handling equipment
- Mattresses & renovation
- Meal service
- Meat/fish/poultry
- Medical & industrial gas
- Medical dressings & disposable products
- Medical transcription service
- Medical trays & kits/infusion pumps & supplies
- Memberships
- Messenger service
- Metal stamping
- Metals-iron/steel-wire
- Meters-postal
- Microfilm equipment & supplies
- Microforms & micrographics
- Microscopes-laboratory
- Microscopes-Surgical
- Mineral locators
- Mirror glass
- Misc. fees, bus passes, airline vouchers
- Monitoring equipment (patient)
- Monitoring kits-medical
- Monitoring machines (ECG/EKG) equipment
- Mopping units
- Mops
- Morticians chemicals
- Mortuary equipment & supplies
- Motors-electric
- Mountain climbing equipment/supplies
- Museum equipment & supplies
- Musical equipment & supplies
- Narcotics
- Nebulizers
- Needles & syringes
- Network & network components
- Network components
- Network printers
- Newspaper clipping service
- Notions
- Nuclear equip/supplies/maint & repair-equip leases-lease/purchase
- Numbering machines
- Nurse call stations
- Nursery supplies & seeds
- Obstetrical packs
- Off-highway equipment
- Office furniture
- Office machines & supplies
- Office supplies
- Oils-lubricating
- Operating room equipment (including lights)
- Ophthalmic equipment & supplies
- Optical equipment & supplies
- Organs & implants-live & artificial
- Orthopedic dressings-equipment & supplies
- Oxygen analyzers/monitors & tents
- Pacemakers & heart valves
- Packing & gaskets
- Pads-for hospital beds and gurneys
- Pagers
- Paint, paint brushes & sundries, supplies and services
- Panel boards
- Paper products-hospital-disposable
- Paper shredder
- Paper-computer (tab paper)
- Paper-Xerox-blank
- Parking gates-meters & parts
- Partitions-portable-office landscape type-wood-glass
- Parts washer
- Patient handling equipment & supplies
- Pavement markers
- Periodicals
- Permits, licenses, etc.
- Personal care products
- Pest control services
- Petroleum Products
- Pharmaceutical acids
- Pharmaceuticals
- Pharmacy equipment & supplies
- Photocopy equipment & supplies
- Photographic equip. & supplies (excluding projection lams) [Konica]
- Picture frames
- Pipe & fittings
- Pipe-corrugated culvert
- Plants, seed & trees
- Plastic & reconstructive surgical supplies
- Plastic I.D cards-unprinted
- Plastic I.D. cards-printed
- Plastic sandwich bags
- Plastic-phenolic/pieces/bags
- Playground equipment & supplies

- Plumbing
- Plywood
- Pneumatic tools-large
- Pneumo equipment & supplies parts
- Pole line hardware
- Police equipment & supplies
- Polishes-floor/metal/furniture
- Polishing/scrubbing machines-floor
- Pool supplies
- Portable toilets
- Postage
- Postal equipment
- Power transmissions
- Prepared foods
- Prepared infant/tube feeding formulas
- Prescription lenses
- Press clipping service
- Preventive maintanence - Laboratory equipment (Healthcare)
- Preventive maintenance - lab equip (Sheriff's & AG&W)
- Preventive maintenance - med equip
- Printed envelopes
- Printers, laser jet/inkjet
- Printing & printed forms
- Printing equipment & supplies
- Probe covers (thermometers)
- Projection lamps
- Promotional items
- Propane (LPG)
- Prosthesis
- Pumps-gasoline
- Pumps-infusion
- Racks-timecards
- Radioimmunoassays-not drug related
- Radiology equipment & supplies maintenance & repair
- Radiopaque media
- Radiopharmaceuticals
- Radios (table top)
- Rags
- Rain gauges
- Rainwear
- Razors-kits & sets
- Reagents & related diagnostics
- Reagents rentals
- Receptacles-janitorial
- Record storage (service)
- Recording charts-laboratory
- Recording charts-medical
- Refrigeration-equipment & parts
- Regulators-pneumo
- Rehabilitation equip, supplies-crutches/felt/shoes/supplies/walkers
- Respirators-pneumo
- Respiratory equipment & supplies
- Restaurant equipment & supplies
- Restoration services (art only)
- Resuscitators
- Road construction
- Road oil
- Rock, sand & gravel
- Roofing materials
- Rope & cord
- Rubber & conductive rubber sundries
- Rubber stamps
- Rubbish removal/hauling
- Rug-carpet shampooer
- Safes
- Safety glasses-prescription
- Safety items (including safety containers) equipment/uniforms
- Sandblasting buildings (service)
- Sandblasting equipment
- Sandpaper
- Sanitary belts-napkins-vending machines
- Saw (hand) & blades
- Scales-hospital
- Scales-postal
- Scales-warehouse
- Scrubbing machines-floor
- Security alert systems
- Security items-walk-thru metal detectors
- Serums - Prescription
- Services-miscellaneous (not directly related to other assignments)
- Sewing machines & supplies
- Shampoo-hair
- Shelving-library/open shelf
- Shoe covers-disposable
- Shoemaker equipment & supplies
- Shoes
- Shop equipment
- Signs-highway/street/parking
- Signs-silk screen/indoor/outdoor
- Skeletons-prehistoric/museum
- Skin staplers
- Skin-porcine pig & human
- Slings-patient handling
- Slit lamps & tonometers
- Smog test equipment-atmospheric
- Smog test equipment-automotive
- Soap detergent
- Soap dispensers
- Soap-hand/bar/laundry/shaving/janitorial
- Soap-medical/pharmaceutical
- Software - microcomputers
- Software - scanning - OCR
- Software - updating services
- Soil
- Soil testing equipment, supplies and services
- Solutions-fat emulsions/IV/urological irrigating
- Space heating
- Speaking & hearing aids
- Spectacles-reading-non/prescription
- Sphygmomanometers & parts

- Splints-plastic
- Sponges-dressing
- Sporting goods & supplies
- Squeegees
- Stationary supplies
- Steam cleaners-automotive
- Steam cleaners-floor
- Steel & aluminum
- Stenotype reporter services
- Sterilizers-equipment & supplies
- Stethoscopes & parts
- Stockinets-dressings
- Stools-hospital
- Stopwatches
- Storage/wardrobe cabinets
- Street lighting
- Stretchers-general-transfer-pads
- Subscriptions and magazine
- Surgical dressing
- Surgical models
- Surgical operating instruments & sharpening service
- Surplus sales
- Survey fees, accreditation
- Survey instruments
- Survey stakes & pallets
- Sutures/staples
- Sweepers-janitorial & services
- Sweepers-street & services
- Systems, auditory - public address
- Tables
- Tanks-fabricated-storage-butane/water
- Tanks-storage-underground-diesel
- Tape cartridges for main frame computers
- Tape-measuring
- Tapes-records/pre-recorded
- Targets-law enforcement
- Taxidermy
- Telecommunication Services
- Telecommunication Supplies
- Telephone Systems
- Television
- TESMA
- Textiles-dry goods/bedding/sheets
- Thermia units-pneumo
- Thermometers-clinical/electronic/supplies
- Thomas Guides
- Tile products
- Time clocks
- Time equipment & supplies
- Time stamps
- Tires
- Toilets/portable
- Toner cartridges
- Tools-hand & portable-electric
- Tooth brushes
- Towing-automotive
- Toys/games/hobby equipment
- Tracheotomy tubes
- Tractors
- Traffic cones/signs/bars/controllers
- Trailers-mobile-lease/rental/purchase
- Trailers-vehicles
- Training
- Training, computer
- Transcribing services & supplies
- Transducers & monitoring kits
- Transformers-wet & dry type
- Transit mix-cement
- Trash compactors/kitchen & commercial-balers
- Trays-prep equipment
- Trophies
- Trucks-vehicles
- Tubing-steel/copper
- Two-way radios
- Ultrasound equipment/supplies/maintenance & repairs
- Underground storage tanks-diesel
- Uniforms-official style (Fire, Sheriff)
- Upholstery supplies & fabric
- Urinary/colostomy appliances
- Utility trailers
- Vaccines & serums
- Vacutainer needles & supplies
- Vacuum cleaner & parts
- Vehicles
- Ventilation duct cleaning
- Ventilators-pneumo
- Veterinary equipment & supplies
- Video tape recorders (standard VCR's)
- Video tapes-movie
- Vitamins
- Voice mail services
- Walkers
- Wall coverings-all types
- Warehouse equipment & supplies
- Wash cloths-disposable
- Washers & Cleaners - Laboratory
- Washing compound & supplies (dish & laundry)
- Washing machines-laundry
- Waste paper recycling
- Watches
- Water & ice
- Water for injection
- Water meters
- Water recorder
- Water treatment chemicals & supplies
- Wax-floor
- Weed oil
- Welding equipment & supplies
- Wheelbarrows
- Wheelchairs-equipment/rental supplies
- Window covering
- Wire & cable-electrical use
- Wire & rope-new & used
- Wiring devices

- Workstations - Modular furniture
- X-Ray Equipment/Supplies/Maintenance/Repairs

*A list of common purchases for the **Department of Public Works** and the **County of Los Angeles** will be made available at the Open House.*

MEMORANDUM

TO: Michael J. Beck, City Manager

FROM: Vincent P. Bertoni, AICP, Director of Planning & Community Development

DATE: March 12, 2015

SUBJECT: Monthly Activity Reports

Attached are the following reports:

Planning

1) New Zoning Cases - 12 Current Planning (zoning) projects submitted in February 2015.

2) Major Zoning Cases - Nine Major Construction projects as of March 3, 2015. Major Construction project is defined in Section 17.61.050.J.2 of the Zoning Code as the new construction of a nonresidential project, or a nonresidential portion of a mixed use project, that exceeds 25,000 square feet of gross floor area.

3) Community Planning Active Cases - Planned Developments, Master Plans, and Zoning Code Amendments in process.

Building and Safety:

1) Permits and Fees Activity

2) New Dwelling Units

3) Plan Check and Building Permits for Projects with Valuation over $500,000

Reports can also be found here at this link:
http://www.cityofpasadena.net/PlanningandDevelopment/

PASADENA - NEW ZONING CASES

FEBRUARY 2015

CASE TYPE	CASE #	ADDRESS			CC DIST	BRIEF DESCRIPTION	CASE PLANNER & PHONE #	RECEIVED DATE	CURRENT STATUS	MEETING DATE	REVIEW BODY
AHCP	11817	104 & 112	E	Orange Grove Blvd.	5	Demolition of 2 residential structures and 1 commercial building and construction of 21 affordable units over subterranean parking. Concessions for: 1) Reduce corner yard setabck from 15 feet to five feet; and 2) increase building height from 36 feet to 40'-6". Private Tree Removal of two protected trees: one Coast Live Oaks and one Canary Island Date Palm.	Luis Rocha (626) 744-6747	02/27/15	New Case: assigned	–	HO
CUP	6297	85	N	Raymond Ave.	3	CUP for alcohol sales at Cross Campus (creative office).	Luis Rocha (626) 744-6747	02/04/15	New Case: assigned	–	HO
CUP	6298	120	S	Raymond Ave.	6	CUP for full alcohol for on-site consumption. Possible CUP for banquet hall ('Clubs, Lodges, Private Meeting Halls').	Jason Killebrew (626) 744-7096	02/17/15	New Case: assigned	–	HO
CUP	6231	455	S	Lake Ave.	7	Minor Modification to CUP#6231 (approved 12/3/2014) to allow modifications to the approved floor plan consisting of seating layout and bar area configuration ('Paul Martin's American Grill').	Luis Rocha (626) 744-6747	02/19/15	Approved	–	Staff
CUP	6299	799	N	Lake Ave.	5	1) CUP to reconstruct existing McDonald's restaurant; and 2) CUP for extended hours of operation when located within 150 feet of a residential zoning district (drive-through: 4:30a-2:00a, lobby: 4:30a-11:00p).	Beilin Yu (626) 744-6726	02/23/15	New Case: assigned	–	HO
CUP	6301	30	S	Berkeley Ave.	7	CUP to allow construction of 44-foot tall 'mono-eucalyptus' with 12 antennas and associated equipment.	Robert Avila (626) 744-6776	02/24/15	New Case: assigned	–	HO
EUP	6300	333	S	Fair Oaks Ave.	6	Expressive Use Permit to allow customer dancing in conjunction with an existing restaurant ('Kingston Café').	Kent Lin (626) 744-6817	02/24/15	New Case: assigned	–	HO

PASADENA - NEW ZONING CASES

FEBRUARY 2015

HDP	6303	800		Fairfield Circle	7	Demolition of existing 3,162 sf one-story SFR and construction of a new 5,437 two-story SFR with a new cabana and pool in the RS2-HD zone.	David Sanchez (626) 744-6707	02/25/15	New Case: assigned	–	HO
SE	11816	11	W	Del Mar Ave.	6	Sign Exception to allow four signs above 2nd floor window.	Jason Killebrew (626) 744-7096	02/03/15	New Case: assigned	–	HO
VTTM	070024	170	N	Catalina Ave.	5	Time Extension for VTTM #070024.	Kent Lin (626) 744-6817	02/26/15	New Case: assigned	–	Staff
PPR	2015-00003	1315		Fairlawn Way	6	Demolish SFR and subdivide lot into four land lots.	Luis Rocha (626) 744-6747	02/11/15	New Case: assigned	–	Staff
PPR	2015-00004	1585	S	El Molino Ave.	7	Demoliish existing 2,452 s.f. SFR and construct 4,250 s.f. SFR in Hillside District.	Robert Avila (626) 744-6776	02/17/15	New Case: assigned	–	Staff

PASADENA - MAJOR ZONING CASES

UPDATED MARCH 2, 2015

CASE TYPE	CASE #	ADDRESS			CC DIST	BRIEF DESCRIPTION	CASE PLANNER & PHONE #	RECEIVED DATE	CURRENT STATUS	MEETING DATE	REVIEW BODY
PD	2013-00015	100	W	Walnut St.	3	**Lincoln Property / Parsons Project** - Replace surface parking surrounding Parsons Tower and construct 475 residential units including some work/live, 620,000 sf of office and a 10,000 sf restaurant space. DEIR released (6/19). Study session held with Planning Commission (11/19). Presented to Planning Commssion on 1/14 and 2/25. City Council date TBD.	David Sanchez (626) 744-6707	01/15/13	Complete: scheduled	02/25/15	PC
PD	2013-00072	1336 & 1347	E	Colorado Blvd.	7	**Hotel Project (former Ford Site)** - Construct an 8-story 375 room hotel, 35,000 sf of commercial on the northern parcel and a 150 room hotel on the southern parcel.	David Sinclair (626) 744-6766	02/26/13	Completing environmental	–	CC
CUP	6172	922-936	E	Green St.	7	**Mixed-Use Project** - Demo existing buildings and construct a mixed-use project with 14,791 sf of commercial and 45 residential units.	Luis Rocha (626) 744-6747	03/05/14	Incomplete	–	HO
AHCP	11801	277	N	El Molino Ave.	3	**Platinum Pasadena** - Demolish two buildings and construct a 105-unit urban housing complex. PPR presented to CC as information item (5/5).	Beilin Yu (626) 744-6726	05/16/14	Completing environmental	–	HO
V	11810	254	E	Union St	3	**Union Street Condominums** - Mixed-use development with 36 units with ground floor retail over subterranean parking.	Beilin Yu (626) 744-6726	09/10/14	Completing environmental	–	HO

PASADENA - MAJOR ZONING CASES

UPDATED MARCH 2, 2015

CASE TYPE	CASE #	ADDRESS			CC DIST	BRIEF DESCRIPTION	CASE PLANNER & PHONE #	RECEIVED DATE	CURRENT STATUS	MEETING DATE	REVIEW BODY
PPR	2014-00016	1700		Lida Street	6	**Art Center Master Plan -** Amendment to replace and enhance existing academic facilities, parking, and circulation, and add student housing and parking at the South Campus. Hillside Campus: demolish 17,000 s.f. temporary classroom building; enclose 3,500 s.f. pavilion; and construct 15,300 s.f. maintenance shed.: Total: 18,800 s.f. South Campus: 988 building: 130,000 s.f.; 1,111 building: 22,000 s.f.; 888 building: 200,000 s.f.; 950 building: 40,000 s.f.: Total: 392,000 s.f. Overall total: 410,800 s.f. To be presented to City Council for information (TBD).	Ha Ly (626) 744-6743	11/25/14	Comments sent	–	Staff
PPR	2014-00017	1030	E	California Blvd.	7	**Polytechnic School Master Plan** - Demolition of two existing gyms and construction of two new gyms (net increase 38,214 s.f.)and increase of student enrollment by 80 students from 861 to 941 students. To be presented to City Council for information (3/30).	Joanne Hwang (626) 744-7309	12/08/14	Comments sent	03/30/15	Staff
CUP	6279	78	N	Marengo Ave.	3	**Julia Morgan Bldg. / Kimpton** - Rehab 48,000 sf Julia Morgan bldg. and add 87,300 sf. for a new 179-room hotel. 1) CUP: Major Project; 2) CUP: Hotel; 3) CUP: Alcohol Sales; 4) MCUP: TOD Project; 5) MCUP: Reduced Parking; 6) MCUP: Shared Parking; 7) Variance: 1st floor height less than 15 ft.; and 8) Variance: provide one loading spaces instead of four.	Kevin Johnson (626) 744-7806	12/15/14	Complete: not scheduled	–	PC
CUP	6294	262	N	Los Robles Ave.	3	**Mirador** - Demolish 197 units and construct 496 apartment units in four buildings. 1) Amend Fuller Seminary Master Plan; 2) CUP for Density Bonus greater than 35%; 3) Affordable Housing Concession Permit; 4) Vesting Tentative Tract Map; and 5) Tree Removal.	David Sanchez (626) 744-6707	01/29/15	Incomplete	–	HO

COMMUNITY PLANNING - ACTIVE CASES - MASTER PLANS/PD's

UPDATED MARCH 2, 2015

CASE TYPE	CASE #	ADDRESS			CC DIST	BRIEF DESCRIPTION	CASE PLANNER & PHONE #	RECEIVED DATE	CURRENT STATUS	MEETING DATE	REVIEW BODY
MP	2013-00160	940		Avenue 64	6	**Hillside Homes** - A four phase Master Plan. To demolish a 5,978 sf recreation facility and swimming pool, and construct a new multipurpose building with 52 new parking spaces in the lower level. Overall parking will increase from 103 to 136 spaces. The number of clients served and the number of staff needed to service the programs will not change.	Joanne Hwang (626) 744-7309	04/15/13	Completing environmental	–	PC
MP	2012-00451	50-72	S	San Gabriel Blvd.	4	**Walden School** - A 10-Year Master Plan consisting of five phases. A 2-story classroom of 12,910 sq. ft. will be constructed along with a series of smaller buildings. No increase in enrollment will occur. Will go to City Council for final review. PC hearing 3/26/14: continued to date uncertain.	Ha Ly (626) 744-6743	10/19/12	Complete: Continued by Planning Commission Draft noise study received	–	PC
MP	2012-00384	3880	E	Sierra Madre Blvd.	4	**La Salle High School** - A 4-phased Master Plan for the construction of athletic and performing arts facilities for an existing private high school.	Laura Dahl (626) 744-6767	09/05/12	Completing environmental - Draft noise study received	–	PC
MP	2009-00461	100	W	California Blvd.	6	**Huntington Hospital** - The Hospital is proposing to amend its master plan which includes the reconfiguration of the plan's boundary area, rehabilitation, demolition, and new construction that will occur in phases over the next 20 years.	Laura Dahl (626) 744-6767	12/03/09	Completing environmental	–	PC
MP	2014-00157	135	N	Oakland Ave.	3	**Fuller** - Amend the boundaries of the previously approved Master Plan to exclude several parcels that are no longer owned by Fuller and exclude development on these parcels. The proposed project does not include any new development, only a change in map boundaries and development schedule. The Development Agreement will also have to be modified.	Ha Ly (626) 744-6743	04/20/14	Incomplete (4/17). Resubmitted (6/10). Incomplete (7/9).	–	PC

COMMUNITY PLANNING - ACTIVE CASES - MASTER PLANS/PD's

UPDATED MARCH 2, 2015

CASE TYPE	CASE #	ADDRESS			CC DIST	BRIEF DESCRIPTION	CASE PLANNER & PHONE #	RECEIVED DATE	CURRENT STATUS	MEETING DATE	REVIEW BODY
PPR	2014-00016	1700		Lida St.	6	**Art Center Master Plan -** Amendment to replace and enhance existing academic facilities, parking, and circulation, and add student housing and parking at the South Campus. Hillside Campus: demolish 17,000 s.f. temporary classroom building; enclose 3,500 s.f. pavilion; and construct 15,300 s.f. maintenance shed.: Total: 18,800 s.f. South Campus: 988 building: 130,000 s.f.; 1,111 building: 22,000 s.f.; 888 building: 200,000 s.f.; 950 building: 40,000 s.f.: Total: 392,000 s.f. Overall total: 410,800 s.f. To be presented to City Council for information (TBD).	Ha Ly (626) 744-6743	11/25/14	Comments sent	–	Staff
PPR	2014-00017	1030	E	California Blvd.	7	**Polytechnic School Master Plan** - Demolition of two existing gyms and construction of two new gyms (net increase 38,214 s.f.)and increase of student enrollment by 80 students from 861 to 941 students. To be presented to City Council for information (3/30).	Joanne Hwang (626) 744-7309	12/08/14	Comments sent	03/30/15	Staff
ZCA				Citywide		**Zoning Code Amendment** - Recycling Centers	Robert Avila (626) 744-6776		Approved	02/02/15	CC
ZCA				Citywide		**Zoning Code Amendment** - T.O.D.	Laura Dahl (626) 744-6767		Developing Recommendation	–	CC
ZCA				Citywide		**Zoning Code Amendment** - Neighborhood Compatibility	Ha Ly (626) 744-6743		Developing Recommendation	–	CC

ACRONYMS

Acronym	Case Description	Review Body
AHCP	Affordable Housing Concession Permit	Hearing Officer
CUP	Conditional Use Permit	Hearing Officer; Planning Commission if project includes over 75,000 sf of non-residential.
HDP	Hillside Development Permit	Hearing Officer
MCUP	Minor Conditional Use Permit	Hearing Officer
MV	Minor Variance	Hearing Officer
PD	Planned Development	Recommendation by Planning Commission. Final review by City Council.
PPC	Preliminary Plan Check	N/A
TPM	Tentative Parcel Map	Hearing Officer
TTM	Tentative Tract Map	Hearing Officer
V	Variance	Hearing Officer
VTPM	Vesting Tentative Parcel Map	Hearing Officer
VTTM	Vesting Tentative Tract Map	Hearing Officer
PPR	Predevelopment Plan Review	City staff. Projects of community-wide significance presented to City Council as an info item.
MP	Master Plan	Recommendation by Planning Commission. Final review by City Council.
ZA	Zoning Administrator Interpretation	N/A
ZCA	Zoning Code Amendment	Recommendation by Planning Commission. Final review by City Council.

Acronym	Review Body
CC	City Council
DC	Design Commission
HO	Hearing Officer
PC	Planning Commission
BZA	Board of Zoning Appeals

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

Monthly Activity Report
FEBRUARY, 2015
Permits & Fees

Permits & Valuation

	Month Feb-15	Month Feb-14	YTD FY 2015	YTD FY 2014
Total Value	$ 13,494,824	$ 8,877,742	$ 179,693,748	$ 118,476,010
Total Permits	193	208	1838	1910
Residential - New				
Valuation	$ 6,822,619	$ -	$ 92,199,978	$ 14,534,901
Permits	4	0	29	20
Residential - Rehab				
Valuation	$ 3,274,429	$ 2,985,366	$ 30,158,770	$ 22,762,530
Permits	149	161	1375	1496
Non-Residential - New				
Valuation	$ -	$ -	$ 21,400,000	$ 27,840,076
Permits	0	0	2	1
Non-Residential - Rehab				
Valuation	$ 3,397,776	$ 5,892,376	$ 35,935,000	$ 53,338,503
Permits	40	47	432	393

Fees Collected

Permit and Plan Check	$ 315,171	$ 261,106	$ 3,246,431	$ 3,913,987
Residential Development Impact	$ 451,946	$ -	$ 6,315,801	$ 940,984
Transportation Improvement Fee	$ 110,924	$ -	$ 1,420,140	$ 273,247
Construction Tax	$ 238,647	$ 150,607	$ 3,212,458	$ 1,963,203

Fees Waived

Northwest Enterprise Zone	$ 2,886	$ 5,970	$ 42,821	$ 56,605
Research and Development	$ -	$ -	$ 111	$ -
Affordable Housing	$ 7,079	$ -	$ 71,648	$ -

Other

Inspections	1,453	1,928	16,583	16,969

PLANNING &
COMMUNITY DEVELOPMENT
DEPARTMENT

Monthly Building Permit Report
FEBRUARY, 2015
Dwelling Units

DATE	STREET ADDRESS OF DWELLING UNITS	VALUATION	NEW SINGLE UNITS	NEW DUPLEX UNITS	NEW APART UNITS	UNITS MOVED IN	UNITS MOVED OUT	UNITS DEMOLISHED
2/27/2015	218 S OAKLAND AVE	$ 2,137,234			21			
2/20/2015	177 E DEL MAR BLVD	$ 2,260,000			17			
2/25/2015	730 S MARENGO AVE	$ 1,925,385			8			
2/2/2015	1490 LINDA VISTA AVE	$ 500,000	1					1
	GRAND TOTAL	$ 6,822,619						

EOC 3/2/15

PLANNING &
COMMUNITY DEVELOPMENT
DEPARTMENT

Monthly Activity Report
FEBRUARY, 2015
Development Processing Section

PLAN CHECK OVER $ 500,000

262 OHIO ST

New construction of a 3-story, 5 unit townhouse building @ 7,950 square feet over subterranean parking garage
Project value $ 1,253,074

113 ARDEN RD

New construction of a 2-story, single family residence @ 6,760 square feet with attached accessary structure @ 1,938 square feet, pool cabana @ 557 square feet and subterranean parking garage @ 2,147
Project value $ 1,060,939

BUILDING PERMITS OVER $ 500,000

218 S OAKLAND AVE

New construction of a 3-story, 21 unit apartment building @ 20,994 square feet over parking garage @ 12,115 square feet
Project value $ 2,137,234

177 E DEL MAR BLVD

New construction of a 5-story, mixed-use building with 17 condominium units @ 12,143 square feet, and commercial space @ 678 square feet with parking
@ 3,907 square feet
Project value $ 2,660,000

730 S MARENGO AVE

New construction of a 3-story, 8 unit condominium building @ 12,060 square feet over subterranean parking garage
@ 9,517 square feet
Project value $ 1,925,385

1490 LINDA VISTA AVE

New construction of a 2-story single family residence @ 4,642 square feet with attached garage @ 430 square feet
Project value $ 500,000

EOC 3/2/15

PASADENA
CITIZEN SERVICE CENTER 626.744.7311

Monthly Activity Report

Call Center / Web Requests
February 2015

http://cityofpasadena.net/CSC

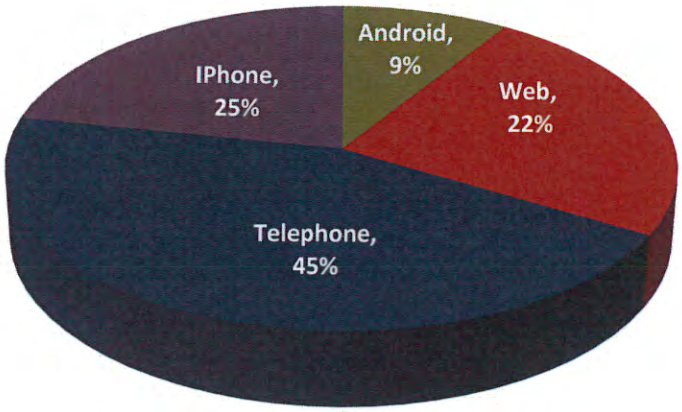
The Pasadena Citizen Service Center (CSC) serves as the primary point of contact for the public seeking information, services, and support from the City. The Call Center utilizes and manages requests within the CSC web, and mobile application offers callers a variety of self-service capabilities including the capability to initiate a service request or search the Knowledge Base. During operational hours, Monday through Friday, 8 a.m. to 5 p.m., the CSC operates as a "live answer" Call Center. An afterhours auto attendant is available to route callers directly to a number of departments and also provides the option to leave a voicemail.

While majority of the calls received are general inquiries that do not generate work requests, the CSC accepts and creates 1,500 + service requests each month for a variety of different service requests. Below is a list of the most frequent service requests in the past year.

March 2014 - February 2015

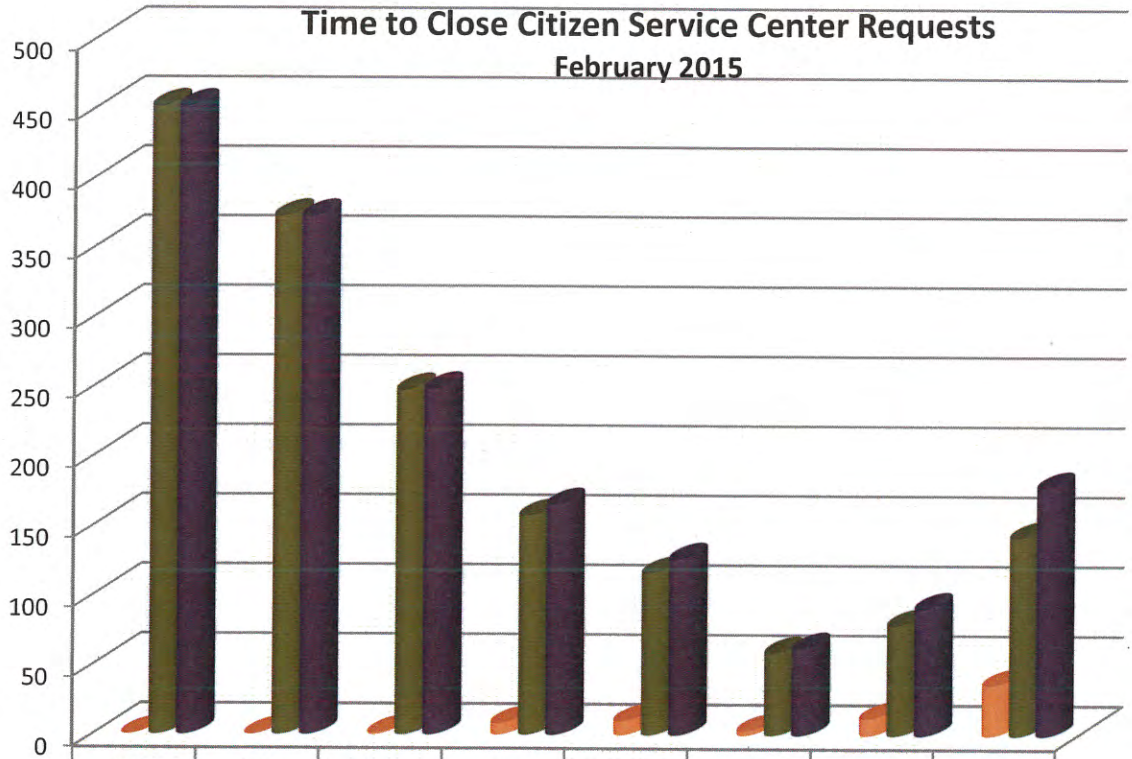
Topic	Requests
Abandoned Shopping Carts	312
Abandoned Trash Items	2,672
Building Code	117
Code Enforcement- Private Property	528
Fallen Palm Fronds	419
Graffiti	1,771
Park Maintenance	144
Parking - General Comments	221
Potholes	361
Property Nuisances	91
PWP Event Reservations	221
Scheduled Bulky Item Pick ups	1,591
Sidewalk Repair	755
Street Lights	1,110
Street Trees	1,101
Wasting Water	986

How Requests Are Reported
February 2015



Top Calls by Department February 2015	
Rank	**Department**
1	Public Works
2	Transportation
3	General City Questions
4	Planning and Permitting
5	Water and Power
6	Housing
7	Human Services and Recreation
8	Public Health
9	Police
10	Library

Time to Close Citizen Service Center Requests
February 2015



	0-1	2-3	4-5	6-7	8-9	10-11	12-13	14+
Exceeded due date	0	0	1	8	10	3	12	36
Met due date	451	372	247	157	116	59	79	142
Total requests	451	372	248	165	126	62	91	178

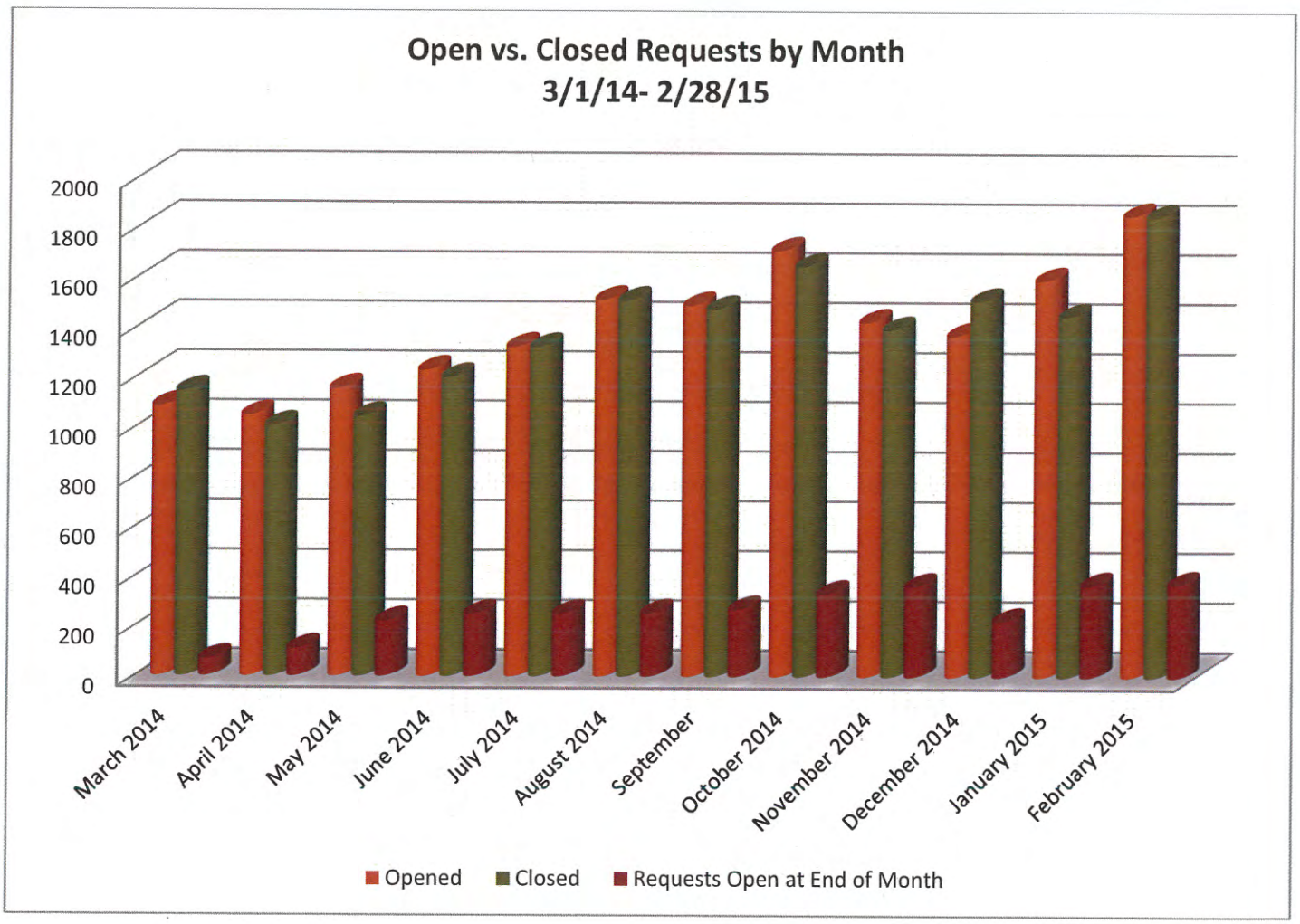
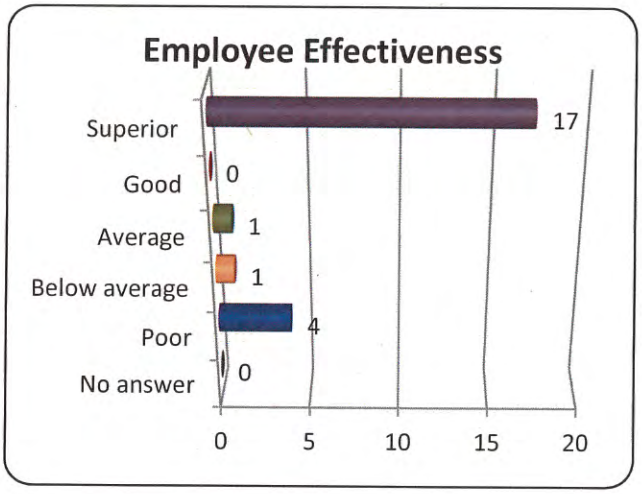
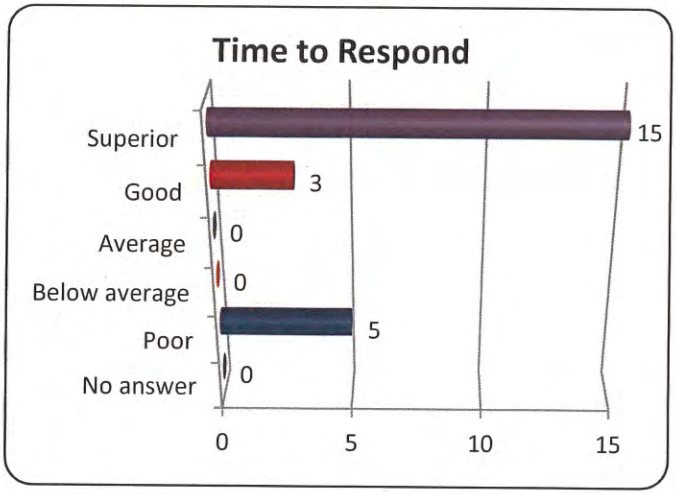
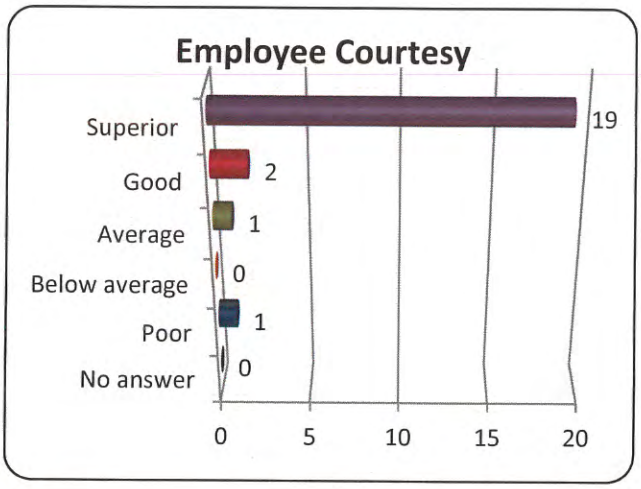
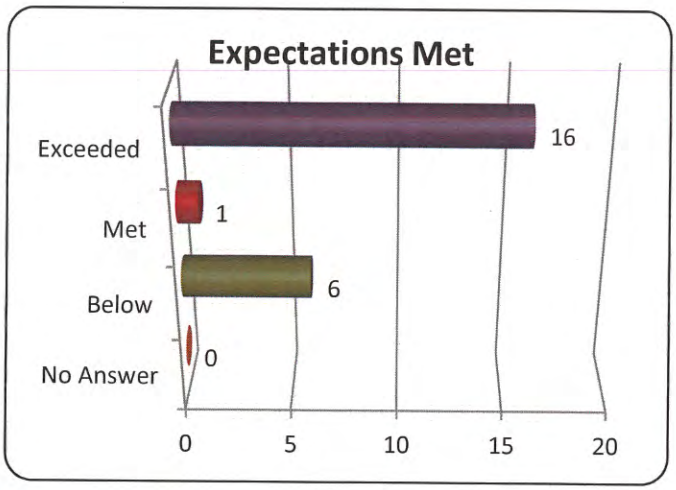
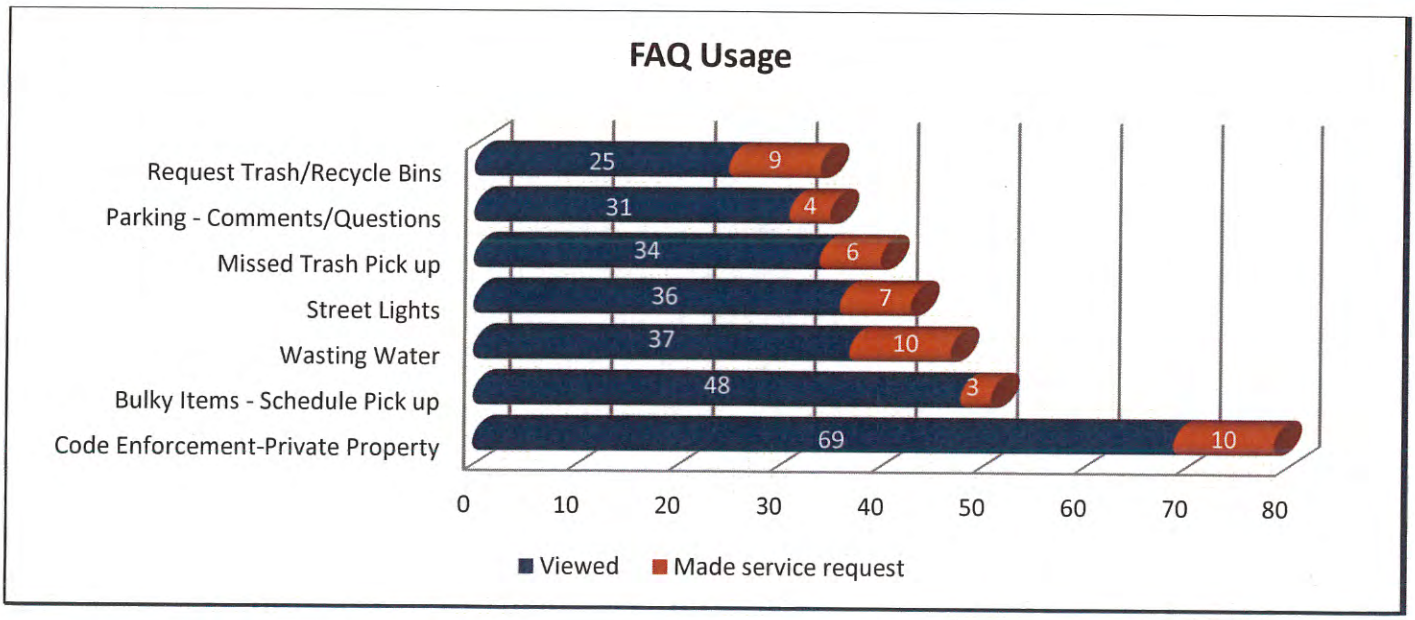
By the Numbers
February 2015

Service Level
76.1%
(Calls Answered within 30 Seconds)

Total Service Requests
1,856
(13 Departments Represented)

Total Calls Answered
5,874
Average Answer Delay
:19

Average Handle Time per Call
1:40
Calls Abandoned
2.8%



Customer Satisfaction Survey Results
February 2015