OFFICE OF THE CITY MANAGER

October 16, 2014

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. OIR Report Litigation:

Today, Superior Court Judge James Chalfant issued his ruling in the case of PPOA v. City of Pasadena, regarding the City's intent to release a redacted version of the OIRG Report concerning the officer-involved shooting of Kendrec McDade.

We are pleased that, in his ruling, Judge Chalfant acknowledged the City acted appropriately in seeking balance between our police officers' privacy rights in their confidential personnel records and the right of access to public documents, both of which are guaranteed by state law, by redacting portions of the Report dealing with personnel matters. However, prior to any final determination by the Court as to what portions of the Report may be released publically, the Judge indicated he will review the actual redactions previously proposed by the City, to confirm consistency with his ruling today. The Court did not provide any specific timeline for this to occur, and it is possible that the decision in the case will be subject to appellate review.

2. Drought Update – Water Usage and New Irrigation Limits Starting November. 1st:

Since the City Council declared a water shortage emergency on July 28, 2014, the Pasadena community has responded by reducing water usage by approximately 10%, or 220 million gallons. Through community events, TV advertisements, and newsletters, Pasadena Water and Power (PWP) has continuously communicated the severity of the drought to the community. The attached memorandum from Phyllis Currie, General Manager Water and Power, provides detailed information on how the department is tracking water usage in two different ways.

City Hall
100 N. Garfield Avenue, Room 231
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(626) 744-7371 · Fax (626) 744-4774
jgutierrez@cityofpasadena.net

3. Emergency Preparedness Regarding Ebola Virus:

To date, there are no suspected or confirmed cases of Ebola virus in California. Nevertheless, the Pasadena Public Health Department has been actively involved in planning efforts at the federal, state and local-level, to ensure proper preparedness in the event a case of Ebola is identified locally.

The Department's website has been updated to provide links to the latest information being disseminated by the Centers for Disease Control and LA County Department of Public Health, including the attached FAQs. The City's Health Officer, Dr. Goh, has been communicating and sharing information with area medical providers. Additionally, guidance regarding detection of possible infected individuals, proper precautions and protective equipment protocols, and procedures for handling and transporting patients is being provided to Fire and Police personnel in coordination with Huntington Hospital's Infectious Disease Specialist Dr. Kim Shriner. City staff will stay actively engaged in this effort as the need requires.

4. Pasadena Residents Invited to GT-5 Construction-Job Recruitment Event:

The City of Pasadena is hosting a special job recruitment event on Tuesday, November 4, 2014 at 8:30 a.m. at Jackie Robinson Community Center, 1020 N. Fair Oaks Ave., for Pasadena men and women interested in working on the Glenarm Repowering Project as union carpenters, cement masons and pipe fitters. As part of its long-term power supply plan, the City is replacing an aging power generating unit at the historic Glenarm Power Plant with more efficient and environmentally friendly technology. The upgrade will reduce the plant's emissions, improve reliability and provide a backup for intermittent renewable resources, such as wind and solar.

Through its "Pasadena First: Buy Local" initiative, the City launched an outreach campaign last fall for Pasadena residents to join the Los Angeles and Orange County Construction and Building Trades unions to help complete the multi-million-dollar project. The attached memorandum from Phyllis Currie, General Manager Water and Power provides additional information on this GT-5 construction job recruitment event.

5. Live Wait Time Available for the Permit Center:

The Department of Planning and Community Development is excited to announce that the live wait times in the Permit Center are now available on-line for customers. A customer can go to the City's Permit Center page and find out the number of customers waiting and the current wait times at http://www.cityofpasadena.net/permitcenter/ for any of the departments 10 windows. This provides real time information for anyone who may be deciding when to visit the Permit Center.

6. Pasadena's Accessibility and Disability Commission Recognized for Outstanding Service:

Pasadena's Accessibility and Disability Commission will be among five municipal commissions recognized for outstanding service to people with disabilities by the Los Angeles County Commission on Disabilities at the ADA25 Access Reception. The reception will take place on Monday, October 20

at the Kenneth Hahn Hall of Administration. Over 150 participants are expected to attend, as are all five of the County Supervisors. Other municipalities honored include Santa Monica, Hollywood, West Hollywood and Culver City. The reception will also serve as the County Commission's kick-off event to celebrate the Americans with Disabilities Act's 25th anniversary. Attached is a memorandum from Mercy Santoro, Director of Human Services and Recreation which provides additional detailed information on this upcoming event.

7. Staff Sponsors First Annual Pasadena Homeless Citation Clinic:

On October 14 Chief Assistant City Prosecutor Will Rivera, along with Pasadena Police HOPE Team officers, conducted the first annual Pasadena Homeless Citation Clinic. The innovative new program was included as one of the many services provided at the annual Pasadena Homeless Connect Day event at the Salvation Army facility located at 960 E. Walnut St. The legal clinic, developed and implemented by Mr. Rivera, was designed to assist homeless persons to remove low-grade warrants for minor offenses while incentivizing them to access critical housing, mental health and homeless services. Homeless individuals often report that a warrant is preventing them from obtaining employment, or accessing housing, mental health, or homeless services. Where appropriate, the clinic sought to remove that obstacle for those who demonstrated a sincere desire to better their lives and transition out of homelessness. Approximately 40 eligible participants were given an opportunity to earn a dismissal of the citation and removal of the warrant by enrolling and participating in housing programs or mental health and homeless services. The clinic was very well received by participants and event organizers, and the clinic received positive coverage in the Pasadena Star News and the Los Angeles Times.

8. Oak Grove Area Improvement (OGAI) Project – Public Meeting on October 22, 2014 at 6:00pm:

In summer 2012, a Notice of Preparation (NOP) and Initial Study were prepared, and Community and Scoping Meetings took place to discuss the Multi-Benefit/Multi-Use (MBMU) Project located at the southwestern edge of Hahamongna Watershed Park (HWP).

In response to comments received from the community, two MBMU projects were removed from the scope of work and the environmental process was stopped until a scope of work for the remaining project was known. The projects removed were the Sycamore Grove Field Project and the Basin Project in the Devil's Gate Basin. The community was informed that a new environmental process would resume once the scope of work for the remaining project was better known. As a result of the change in the original scope of work, the MBMU project has been renamed to Oak Grove Area Improvement (OGAI) Project. The Department of Public Works has convened an ad hoc Stakeholder Group for the OGAI Project which is outlined in the attached memorandum from Siobhan Foster, Director of Public Works along with additional information.

9. Beyond Hackathons: What's Next for Open Data in Pasadena?

Phillip Leclair, Chief Information Officer for the Department of Information Technology, is pleased to announce a roundtable discussion titled "Beyond Hackathons: What's next for Open Data in

Pasadena?" on Saturday, October 25th, 2014. The event is a continuation of the successful Hack for Pasadena held on the Pasadena City College campus in March 2014 of this year and is co-hosted with USC Open Data LA, a Project of USC Annenberg Center on Communication Leadership and Policy and the USC Sol Price School of Public Policy.

Visit opendata-pasadena.eventbrite.com or contact Phillip Leclair, Chief Information Officer, at 626-744-3784 for more information on the event. This event is part of Innovate Pasadena CONNECT Week October 20-26th. For more information and a schedule of events, visit www.connectpasadena.com

10. Urban Forest Management Plan:

Through a Request for Proposals (RFP) process, the Department of Public Works has selected Dudek, a California-focused environmental and local Pasadena firm to assist in the development of an Urban Forest Management Plan (UFMP). The UFMP will update and consolidate the City of Pasadena's public tree management practices, guidelines for tree protection, and information on the tree ordinance into one document. The UFMP will also include a strategic vision which will allow the City to set goals and objectives for the management of the urban forest. Dudek has worked with several other cities and counties to develop urban forest management plans including Irvine, Orange County, and Solvang. The attached memorandum from Siobhan Foster, Director of Public Works provides additional information. Residents are also encouraged to call the Parks & Natural Resources Division at (626) 744-7311 to learn more about the UFMP, City's tree maintenance and/or planting efforts, or to report a problem with the urban forest.

11. Citizen Service Center Activity Report Update – September:

I have attached the September Monthly Activity Report from Siobhan Foster, Director of Public Works that outlines the recent developments and metrics related to the operation of the Pasadena Citizen Service Center. The Citizen Service Center completed the third phase of its expansion on September 3rd, now answering call for the Department of Transportation Parking Division under a pilot program. The pilot program directs all parking citation calls to the Pasadena Citizen Service Center; all other parking related calls stay within the Parking Division. During the first month, the Pasadena Citizen Service Center assumed 78% of the Parking Division's overall call volume. The Citizen Service center experienced a 19% increase in call volume for the month of September, while maintain an 80.1% service level (percentage of calls answered within 30 seconds).

12. Connect Pasadena:

Innovate Pasadena, along with a wide range of local collaborators, is hosting Connect Week. The week starts on October 20th with separate events around the city including tech, science, business, and activities with a creative innovation theme. The marquee event of the week is Envision Summit, which is co-sponsored by the City and will be held at the Convention Center on the 22nd and 23rd. Many of the events are free but require an advanced sign up. For more information and a

schedule of events, visit www.connectpasadena.com. If you I have any questions, please contact Eric Duyshart or Michelle Garrett in the Economic Development office at 626-744-4660.

13. Chamber of Commerce - Business and Economic Summit Luncheon:

The Chamber of Commerce has organized a Business and Economic Summit Luncheon on October 23 at the Brookside Clubhouse Mediterranean Room. The event will provide an overview of the local economy and great speakers that will provide insights to specific economic sectors. Speakers include executives from Kaiser Permanente, Pasadena Center Operating Company, the Los Angeles Economic Development Corporation, and California's Association of Realtors. The City of Pasadena is one of the key sponsors for the event. For additional information, contact Eric Duyshart (Economic Development Manager) at 626-744-4660.

Respectfully Submitted,

JULIE A. GUTIERREZ
Assistant City Manager

JAG/dc

/attachment

PASADENA WATER AND POWER

MEMORANDUM

October 16, 2014

To: Michael J. Beck
City Manager

From: Phyllis E. Currie
General Manager

Subject: **Drought Update – Water Usage and New Irrigation Limits Starting Nov. 1**

Pasadena's Water Usage is Declining

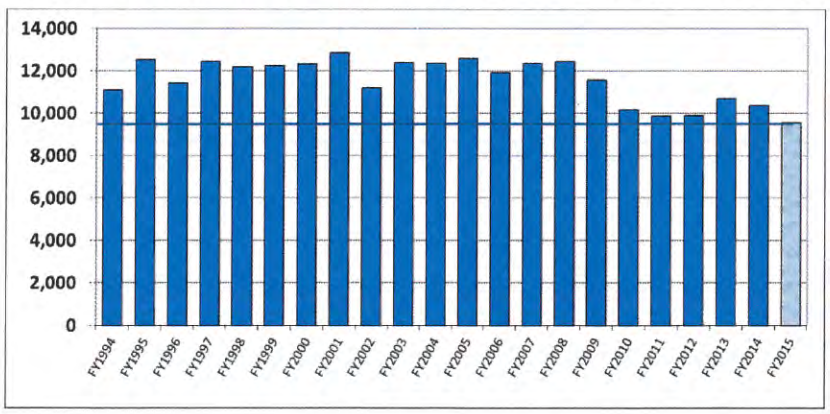
Since the City Council declared a water shortage emergency on July 28, 2014, the Pasadena community has responded by reducing water usage by approximately 10%, or 220 million gallons. Through community events, TV advertisements, and newsletters, Pasadena Water and Power (PWP) has continuously communicated the severity of the drought to the community.

PWP tracks water usage in two different ways:

- ***Water demand*** reflects the amount of water pumped or purchased by PWP to meet customer water use, plus any losses or changes in PWP's local reservoir storage. Demand is measured in acre-feet, or 325,851 gallons of water.
- ***Water retail sales*** reflect the amount of water billed to PWP's customers in a given month. Because many customers' meters are read only once every two months, retail sales data lag behind actual water demand. Sales are measured in billing units of 100 cubic feet, or 748 gallons of water.

Figure 1 shows that, despite the heat and ongoing dry weather, PWP's water demand for the first three months of Fiscal Year 2015 was the lowest in over twenty years.

Figure 1: Fiscal Year to Date Water Demand (Acre-Feet)



(626) 744-4425 – (626) 744-6640 FAX
150 South Los Robles, Pasadena, CA 91101

Table I shows water demand since July 2014, along with the percent change over the same periods from calendar year 2013. Since the City Council declared a water shortage emergency, Pasadena's water demand has dropped by approximately 10% as compared to last year's levels.

Table I: FY2015 Fiscal Year to Date Water Demand

Monthly Water Demand (Acre-Feet)				Change from CY2013			
Jul 14	Aug 14	Sep 14	Total	Jul 14	Aug 14	Sep 14	Total
3,344	3,175	3,041	**9,560**	-3.8%	-10.3%	-9.3%	**-7.8%**

Retail Sales by Customer Class

Table II shows retail water sales by customer class since July 2014, along with the percent change over the same periods from calendar year 2013. Because of the time lag associated with billing data, September 2014 water sales are the first to reflect the reduction in water demand that has occurred as a result of the City Council's water emergency declaration on July 28, 2014.

Table II: FY2015 Fiscal Year to Date Retail Water Sales

	Sales Volume (Billing Units)				Change from CY2013			
Customer Class	**Jul 14**	**Aug 14**	**Sep 14**	**Total**	**Jul 14**	**Aug 14**	**Sep 14**	**Total**
Residential	947,847	877,285	941,529	2,766,661	3.7%	-3.1%	-7.4%	-2.4%
Commercial and Industrial	389,582	372,528	404,559	1,166,669	0.0%	2.0%	-5.5%	-1.4%
City Accounts*	50,057	55,520	52,245	157,822	-25.3%	10.3%	-35.1%	-20.2%
Adjustments/Other	-3,565	-5,343	-524	-9,432	--- *Not meaningful* ---			
Total Retail Sales	**1,383,921**	**1,299,990**	**1,397,809**	**4,081,720**	**1.0%**	**-1.3%**	**-8.3%**	**-3.1%**

* *July and Sept sales adjusted by -20,000 and +20,000, respectively, to reflect corrected meter reads*

One-Day Per Week Irrigation Limits Start November 1

The next phase of the City's Level 1 Water Supply Shortage Plan, which goes into effect November 1, 2014, will limit outdoor watering to one day per week. Customers may choose to water on one of the following days each week: Tuesday, Thursday or Saturday.

With the close of Daylight Savings Time on November 2, 2014, PWP is also reminding customers to adjust their sprinkler timers to water before 9 a.m. or after 6 p.m.

PWP will inform all water customers about the winter watering schedule over the next two weeks by mailing a postcard and a newsletter, as well as television advertisements and updating PWP's website.

PWP customers can report water waste by calling (626) 744-7311 at any time or report online via the Pasadena Citizen Service Center at cityofpasadena.net/csc. Fines for

repeat offenders can be up to $500 per violation for residential customers, and up to $1,000 per violation for commercial accounts. Water-saving rebates and conservation tips are available at PWPweb.com/SaveWater.

The City Council approved Pasadena's existing Water Waste Prohibitions and Water Supply Shortage Plans Ordinance in 2009 and enacted the Level 1 plan on July 28, 2014. The key water waste prohibitions currently in effect for all PWP water customers include:

- Outdoor watering one day per week, on Tuesday, Thursday OR Saturday, during the fall and winter months, Nov. 1 through March 31. Property owners can water three days per week April 1 through Oct. 31.
- No watering outdoors between 9 a.m. and 6 p.m., except with a hand-held container or hose with a shut-off nozzle.
- No watering during periods of rain.
- All water leaks must be fixed within 72 hours.
- No excessive water flow or runoff onto pavement, gutters or ditches from watering or irrigating landscapes or vegetation of any kind.
- No washing down paved surfaces unless for safety or sanitation, in which case a bucket, a hose with a shut-off nozzle, a cleaning machine that recycles water or a low-volume/high-pressure water broom must be used.
- No washing vehicles except by using a hand-held bucket or similar container or hose equipped with a water shut-off nozzle

A complete list of water waste restrictions is available at PWPweb.com/WaterWaste.

Frequently Asked Questions (FAQ)

Ebola Virus Disease (Ebola)

1. What is Ebola?

Ebola is a rare disease that has caused outbreaks (more disease than usual) in West Africa. Right now, there is a large Ebola outbreak in countries, like Guinea, Sierra Leone, and Liberia.

2. How does Ebola spread?

Ebola spreads from person-to-person by direct contact with a patient's body fluids, like saliva, blood, vomit, urine, feces, and sweat. The virus gets into the body through broken skin or mucous membranes (spongy skin like the kind you find in your nose or mouth). Ebola can also be spread by infected objects, like needles, that have been tainted with body fluids. Ebola can also spread after death, when preparing the patient's body for burial. Ebola can't spread through the air, in food, or water.

It takes 8–10 days for most people to get symptoms, but it can range from 2–21 days. Patients can spread the virus while they have a fever or other symptoms. People who don't have symptoms can't spread Ebola.

3. What are the symptoms of Ebola?

Ebola can cause these signs of disease:

- Headache
- Fever
- Weakness
- Diarrhea
- Vomiting
- Stomach pain
- Lack of appetite
- Abnormal bleeding

4. How is Ebola treated?

There is no specific medicine or vaccine for Ebola. Instead, treatment focuses on keeping the patient alive by giving fluids and managing the serious health problems that can happen.

Key Points:

- The risk of getting sick with Ebola is very low in the U.S. and in LA County.
- Ebola patients can only spread the disease when they have symptoms.
- A person must have direct contact with a patient's body fluids to be infected.
- The department is taking safety measures to prevent its spread in LA County, if a case were to come here.

For more information:

Los Angeles County, Department of Public Health
http://publichealth.lacounty.gov/media/ebola.htm

California Department of Public Health
http://cdph.ca.gov/programs/cder/Pages/Ebola.aspx

Centers for Disease Control and Prevention
http://www.cdc.gov/vhf/ebola/outbreaks/guinea/qa.html?mobile=no content

CDCP-ACDC-0004-01 (10/3/14)

5. What can you do to prevent Ebola?

There is very low to no risk of spread to the public. The key is to avoid contact with anyone who is sick with Ebola. The Centers for Disease Control (CDC) and Prevention ask that the U.S. public avoid unnecessary travel to countries in West Africa that are currently affected by Ebola, since travelers may not have access to the health care they need if they get sick.
If you recently visited one of these countries, and had contact with someone who had Ebola, see your doctor and mention your recent travel. Even if you did not have contact with someone who had Ebola, take your temperature two times each day. If you get a fever or other symptoms within 21 days of your return to the U.S., call your doctor and mention your recent travel.

6. What is the Department of Public Health doing to prevent Ebola in LA County?

Right now there are no cases of Ebola in LA County. We are taking safety measures to prevent and stop its spread in LA County if a case were to come here. For example, we are working with:

- Doctors and hospitals in the County, the CDC and the California Department of Public Health (CDPH) to find anyone who could have the disease.
- The Los Angeles International Airport (LAX) to identify any person with signs of disease coming from the outbreak area.
- Doctors and hospitals in LA County to make sure they use good infection control practices to prevent the possible spread of Ebola if they see a patient who may have the illness.

Want to learn more about the current outbreak?

For information about past and current cases and deaths by country, visit:

Centers for Disease Control and Prevention
http://www.cdc.gov/vhf/ebola/outbreaks/guinea/index.html

World Health Organization (WHO)
http://www.who.int/mediacentre/factsheets/fs103/en/

CDCP-ACDC-0004-01 (10/3/14)

PASADENA WATER AND POWER

MEMORANDUM

October 16, 2014

To: Michael J. Beck
City Manager

From: Phyllis E. Currie
General Manager

Subject: **Pasadena Residents Invited To GT-5 Construction-Job Recruitment Event**

The City of Pasadena is hosting a special job recruitment event on Tuesday, November 4, 2014 at 8:30 a.m. at Jackie Robinson Community Center, 1020 N. Fair Oaks Ave., for Pasadena men and women interested in working on the Glenarm Repowering Project as union carpenters, cement masons and pipe fitters.

As part of its long-term power supply plan, the City is replacing an aging power generating unit at the historic Glenarm Power Plant with more efficient and environmentally friendly technology. The upgrade will reduce the plant's emissions, improve reliability and provide a backup for intermittent renewable resources, such as wind and solar.

Through its "Pasadena First: Buy Local" initiative, the City launched an outreach campaign last fall for Pasadena residents to join the Los Angeles and Orange County Construction and Building Trades unions to help complete the multi-million-dollar project.

An agreement between the project's prime contractor and the unions calls for at least 25 percent of the project's payroll to be allocated for Pasadena residents. At least 15 percent of the subcontracting and procurement is designated for Pasadena businesses. As of October 10, 2014, Pasadena residents account for 32.5% of the reported certified payroll, and Pasadena businesses account for 27.3% or $451,208 of the total contracting and procurement.

During the recruitment event, Pasadena residents can learn about employment opportunities and receive application assistance from three local apprentice programs.

- The five-year Steamfitter and Industrial Pipefitter Apprenticeship Training Program provides paid, on-the-job training and technical instruction for participants ages 18 and older who hold a high school diploma or GED. For details, call (310) 660-0035.

(626) 744-4425 – (626) 744-6640 FAX
150 South Los Robles, Pasadena, CA 91101

- The Southern California Cement Masons Joint Apprenticeship Program provides world-class curriculum and on-the-job training for more than 300 apprentices each year. For details, call (626) 523-2828 or visit cmscapprenticeship.org
- The four-year Carpenters Apprenticeship Program provides on-the-job training, individualized coaching and supplemental instruction at local training centers. For details, call (213) 739-9339 or visit swctf.org.

Hundreds of Pasadena job seekers have already registered for job referrals and are encouraged to join the unions, with help from Flintridge Center, Foothill Workforce Investment Board, Los Angeles Urban League and Women at Work. Visit www.PWPweb.com/GT5 for details.

CITY OF PASADENA
HUMAN SERVICES AND RECREATION DEPARTMENT

DATE: October 16, 2014

TO: Michael Beck, City Manager

FROM: Mercy Santoro, Director

SUBJECT: **Pasadena's Accessibility and Disability Commission recognized for outstanding service to people with disabilities by the LA County Commission on Disabilities**

Pasadena's Accessibility and Disability Commission will be among 5 municipal commissions recognized for outstanding service to people with disabilities by the Los Angeles County Commission on Disabilities at the ADA25 Access Reception. The reception will take place on Monday, October 20 at the Kenneth Hahn Hall of Administration. Over 150 participants are expected to attend, as are all five of the County Supervisors. Other municipalities honored include Santa Monica, Hollywood, West Hollywood and Culver City.

The reception will also serve as the County Commission's kick-off event to celebrate the Americans with Disabilities Act's 25th anniversary. The Accessibility and Disability Commission will be represented by its vice chair John Orr and members Jennipha Nielsen and Jorge Lambrinos. Robert Gorski, HSR's Accessibility and Disability Coordinator and staff liaison to the commission, will also attend.

During the reception the Pasadena commission members will distribute ADA25 lapel buttons and ADA25 brochures, produced by the commission, to reception attendees. Special gold trimmed ADA25 lapel pins will be presented to the five county supervisors. Additionally, a colorful 6-foot banner the commission designed for the anniversary year will be on display during the reception as well.

ADA 25th Anniversary - July 26, 2015
Liberty, Justice, and Access for All

Attached is the notification letter from the Los Angeles County Commission on Disabilities.

For more information on ADA25 or the Accessibility and Disability Commission, please contact Robert Gorski, rgorski@cityofpasadena.net (626) 744-4782.

Los Angeles County
Commission on Disabilities

Celebrating 39 Years of Leadership & Advocacy

www.laccod.org

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Alexia Teran
Sheila D. Wright

September 26, 2014

Mr. Dennis S. Campos, Chair
Accessibility and Disability Commission
City of Pasadena
1020 North Fair Oaks Avenue
Pasadena, CA 91103

Dear Mr. Campos:

Congratulations! As we celebrate the 25th Anniversary of the Americans with Disabilities Act (ADA25), the Commission on Disabilities is pleased to announce that the Pasadena Accessibility and Disability Commission has been selected as an ADA25 Access honoree. Your Commission was selected to receive this special recognition for its outstanding work in the community and commitment to promote equality and improve access for people living with disabilities.

The ADA25 *Access Reception* will be held on Monday, October 20, 2014, at 1:30 p.m. on the 8th Floor North Balcony of the Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012.

In the past, the Commission has recognized those individuals and organizations that have demonstrated exceptional dedication, leadership and advocacy on behalf of individuals with disabilities. We are proud to add your organization to our list of honorees and we salute you for being among a group of unique organizations who have contributed vastly toward improving the quality of life for individuals with disabilities.

In accepting this nomination, your Commission will be provided one complimentary ticket reservation. We encourage you to prepare a guest list of individuals or colleagues that you plan to invite to share this special day. Upon receipt of your guest list, our staff will be happy to mail reception invitations on your behalf. Reception tickets are $55 per person.

Enclosed are the Invitation and Sponsorship Form to assist in the promotion of the event.

At your earliest convenience, please contact Emma De Jesus, Commission staff, if you intend on accepting this nomination. Ms. De Jesus can be reached at (213) 974-1053 or via e-mail at LACCOD@bos.lacounty.gov. We look forward to seeing you at this special event.

Sincerely,

Janet A. Neal, President
Los Angeles County
Commission on Disabilities

JAN:edj

Cc: Robert Gorski

Enclosure(s)

MEMORANDUM - CITY OF PASADENA
DEPARTMENT OF PUBLIC WORKS

DATE: October 15, 2014

TO: Michael J. Beck, City Manager

FROM: Siobhan Foster, Director of Public Works

RE: Oak Grove Area Improvement (OGAI) Project – Public Meeting on October 22, 2014 at 6:00 p.m.

In summer 2012, a Notice of Preparation (NOP) and Initial Study were prepared, and Community and Scoping Meetings took place to discuss the Multi-Benefit/Multi-Use (MBMU) Project located at the southwestern edge of Hahamongna Watershed Park (HWP).

In response to comments received from the community, two MBMU projects were removed from the scope of work and the environmental process was stopped until a scope of work for the remaining project was known. The projects removed were the Sycamore Grove Field Project and the Basin Project in the Devil's Gate Basin. The community was informed that a new environmental process would resume once the scope of work for the remaining project was better known. As a result of the change in the original scope of work, the MBMU project has been renamed to Oak Grove Area Improvement (OGAI) Project.

The Department of Public Works has convened an ad hoc Stakeholder Group for the OGAI Project. The Stakeholder Group includes representatives from:

- Arroyo Seco Foundation;
- Arroyo-Windsor Neighborhood Association;
- City Council District 1;
- Friends of Hahamongna (FOH);
- MACH1 (Move a Child Higher);
- HWP Advisory Committee;
- Oak Grove Disc Golf;
- Rose Bowl Riders (RBR);
- Sierra Club; and
- Tom Sawyer Camps.

The Stakeholder Group is assisting in the development of project components and providing feedback that will shape the new scope of work, as well as the design and

implementation of the Project. The Stakeholder Group has been meeting for several weeks and is ready to present a concept plan to the community and receive input.

The OGAI Project meeting will be held on Wednesday, October 22 at 6:00 p.m. at the City Yards, 2nd Floor Conference Room.

For more information on the OGAI Project, please contact Rosa Laveaga, Public Works Supervisor at (626) 744-3883 or via e-mail at rlaveaga@cityofpasadena.net.

Attachment

THE CITY OF PASADENA

NOTICE OF PUBLIC MEETING

FOR MORE INFORMATION:

Send an email to:

Rosa Laveaga
Arroyo Seco Project Supervisor
rlaveaga@cityofpasadena.net

Call:

626.744.3883

Go to City webpage:

http://
www.cityofpasadena.net/
PublicWorks/
arroyo_plans_and_projects/

Oak Grove Area Improvement (OGAI) Project

You may remember a City project in Hahamongna called the "Multi-Benefit/Multi-Use Project (MBMU)". In the summer of 2012, a Notice of Preparation (NOP) and Initial Study were prepared and Community and Scoping Meetings took place on this project.

In response to comments received during that process, the City elected to not move forward with two of the MBMU projects. These were the Sycamore Grove Field project and the Habitat Restoration project in the Devil's Gate Basin. The removal of these two projects changed the scope of work for the MBMU project and as a result, the environmental process for the MBMU project was stopped. The community was informed that a new environmental process would resume once the scope of work for the remaining projects was better known.

That time has come. The City is ready to develop a revised scope of work for the Oak Grove area of the park. The MBMU project title has been replaced with a new overall project title: The Oak Grove Area Improvement (OGAI) Project. The OGAI Project is located at the southwestern edge of Hahamongna Watershed Park.

The City has formed an Ad Hoc Stakeholder Group for the OGAI Project comprised of various park user groups. The purpose of the group will be to develop the components of the OGAI project and provide feedback that will help shape the design and implementation of the project. The group has been meeting for several weeks and is ready to present a concept plan to the community and receive public input.

Public Community Meeting

Wednesday, October 22, 2014
6:00pm
Pasadena City Yards
2nd Floor Conference Room
233 W. Mountain St.
Pasadena, CA

MEMORANDUM - CITY OF PASADENA
DEPARTMENT OF PUBLIC WORKS

DATE: October 16, 2014

TO: Michael J. Beck, City Manager

FROM: Siobhan Foster, Director of Public Works SF

RE: Urban Forest Management Plan

Through a Request for Proposals (RFP) process, the Department of Public Works has selected Dudek, a California-focused environmental and local Pasadena firm to assist in the development of an Urban Forest Management Plan (UFMP). The UFMP will update and consolidate the City of Pasadena's public tree management practices, guidelines for tree protection, and information on the tree ordinance into one document. The UFMP will also include a strategic vision which will allow the City to set goals and objectives for the management of the urban forest. Dudek has worked with several other cities and counties to develop urban forest management plans including Irvine, Orange County, and Solvang.

When asked about the project Emina Darajky, Chairperson of the Urban Forestry Advisory Committee (UFAC) said "....Pasadena is known for its trees; this project will solidify Pasadena's position at the forefront of national urban forestry." Mrs. Darakjy serves on the Street Tree Seminar Board and is the Los Angeles and Orange County Regional Urban Forest Council Representative with the California Urban Forest Council.

Pasadena residents will have multiple opportunities to participate through publicly noticed meetings where input from the community will help guide and shape public tree policies. The CAL FIRE Urban and Community Forestry Grant is funding the UFMP. Following review and approval by the UFAC, the Department of Public Works will present the UFMP to the City Council for consideration in spring 2015. The final UFMP will then become available on the City's website.

Residents are encouraged to call the Parks & Natural Resources Division at (626) 744-7311 to learn more about the UFMP, City's tree maintenance and/or planting efforts, or to report a problem with the urban forest.

Monthly Activity Report

PASADENA
CITIZEN SERVICE CENTER 626.744.7311

Call Center / Web Requests
September 2014

http://cityofpasadena.net/CSC

The Pasadena Citizen Service Center completed the third phase of its expansion on September 3, now answering calls for the Department of Transportation Parking Division under a pilot program. The pilot program directs all parking citation calls to the Pasadena Citizen Service Center; all other parking related calls stay within the Parking Division. During the first month, the Pasadena Citizen Service Center assumed 78% of the Parking Division's overall call volume. The Pasadena Citizen Service Center experienced a 19% increase in call volume for the month of September, while maintaining an 80.1% service level (percentage of calls answered within 30 seconds).

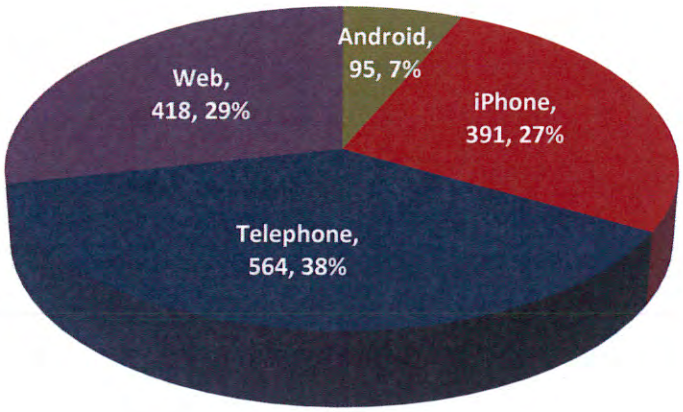
Now that the Pasadena Citizen Service Center has been open for nine months since its official launch on January 24, 2014, the Pasadena Citizen Service Center would like to share some overall results:

January 2014 - September 2014	
Total calls answered	34,546
Service level	77.97%
Average answer delay (in seconds)	:19
Average handle time (average talk time per call)	1:48
Service requests managed	9,959

The Pasadena Citizen Service Center is pleased to announce its extended holiday service schedule below beginning Friday, November 28, 2014 through Saturday, January 3, 2015.

Holiday	Dates	Hours
Thanksgiving Day	November 27, 2014	Closed
Friday after Thanksgiving	November 28, 2014	8 a.m. – 5 p.m.
Saturday after Thanksgiving	November 29, 2014	8 a.m. – 5 p.m.
Christmas Day	December 25, 2014	Closed
Saturday after Christmas	December 27, 2014	8 a.m. – 5 p.m.
New Year's Eve	December 31, 2014	8 a.m. – 9 p.m.
New Year's Day	January 1, 2015	8 a.m. – 5 p.m.
Saturday after New Year's Day	January 3, 2015	8 a.m. – 5 p.m.

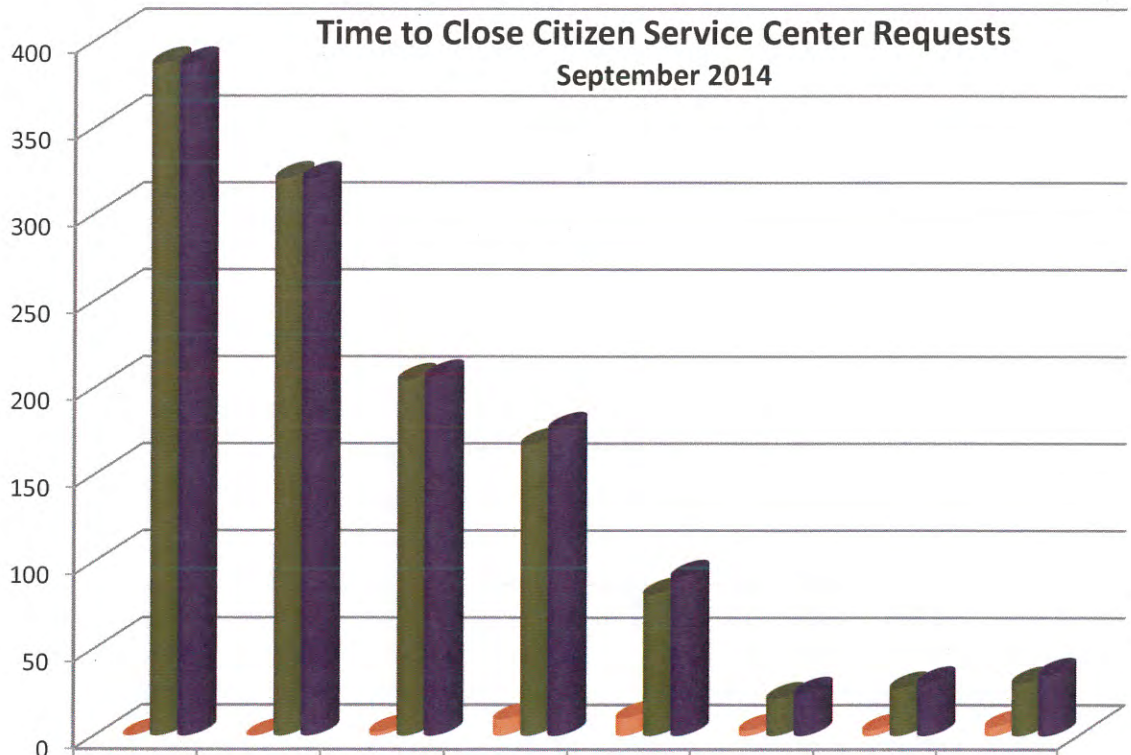
How Requests Are Reported
September 2014



Top Calls by Department
September 2014

Rank	Department
1	Public Works
2	General City Questions
3	Transportation
4	Water and Power
5	Planning and Permitting
6	Housing
7	Police
8	Human Services and Recreation
9	Health
10	Police

Time to Close Citizen Service Center Requests
September 2014



	0-1	2-3	4-5	6-7	8-9	10-11	12-13	14+
Exceeded due date	0	0	2	9	10	3	3	5
Met due date	386	320	204	167	81	21	27	30
Total requests	386	320	206	176	91	24	30	35

By the Numbers
September 2014

Service Level
80.1%
(Calls Answered within 30 Seconds)

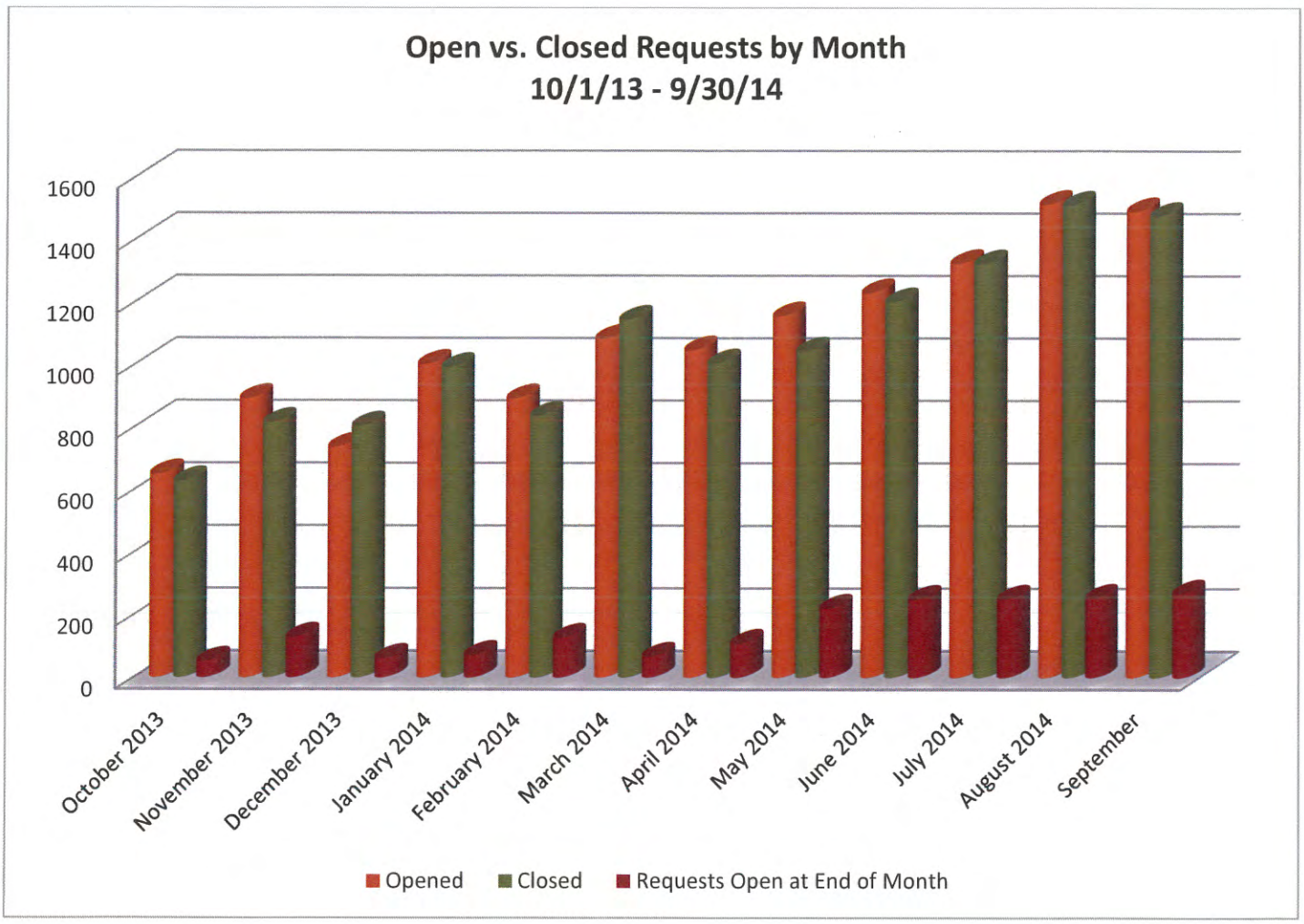
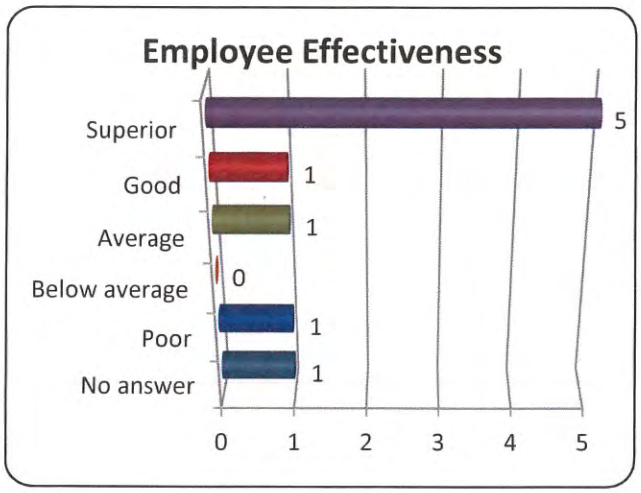
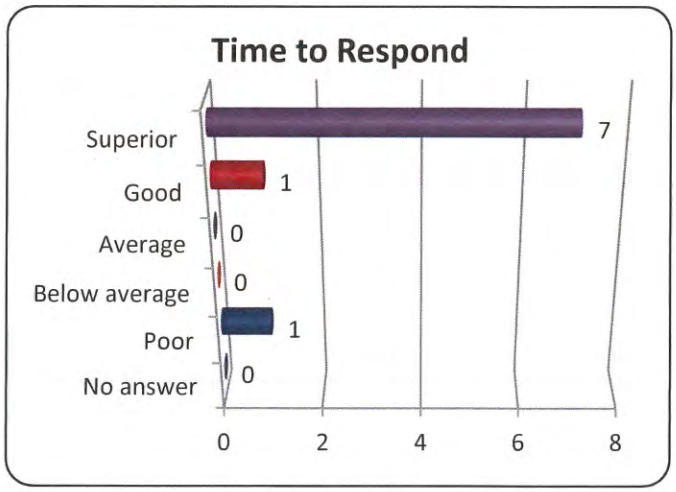
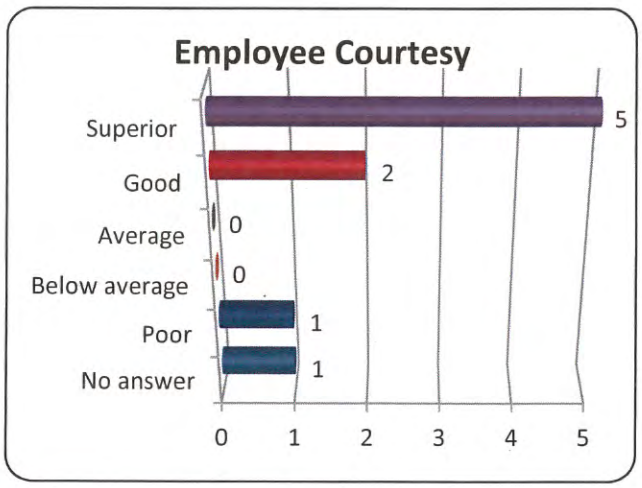
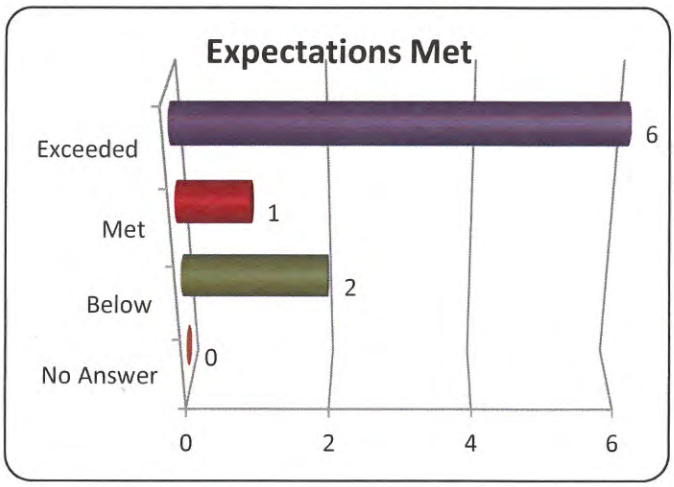
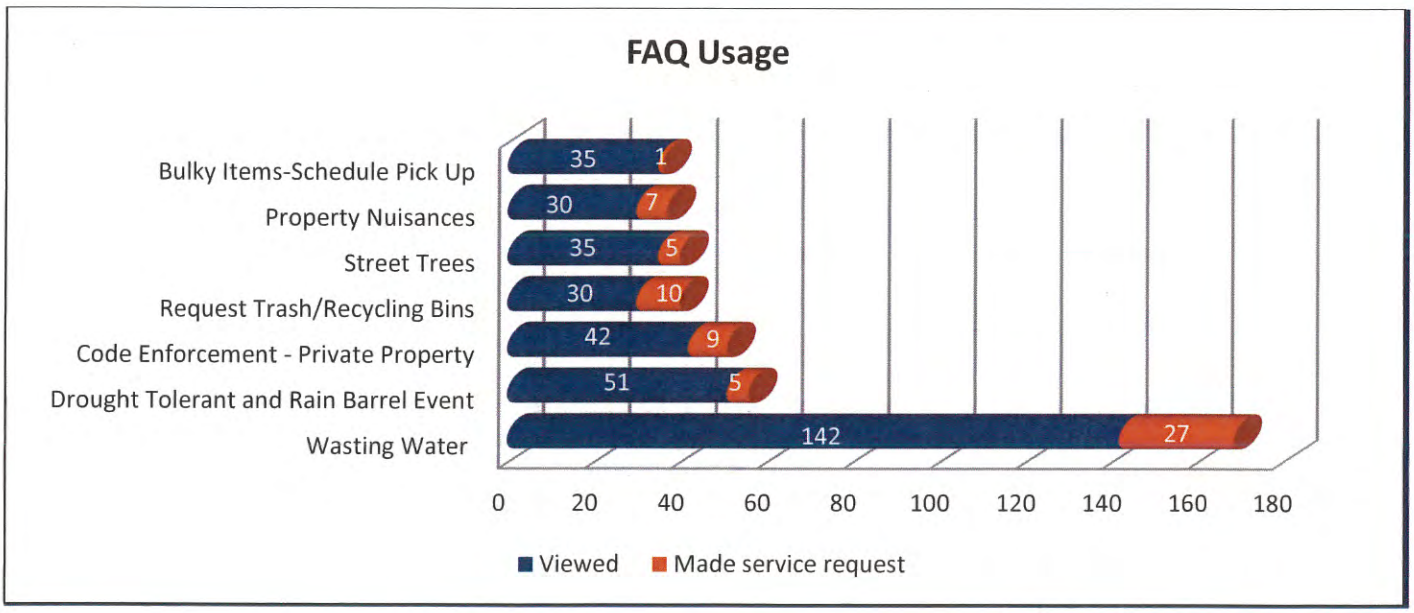
Total Service Requests
1,490
(15 Departments Represented)

Total Call Answered
5,448

Average Answer Delay
:17

Average Handle Time per Call
2:01

Calls Abandoned
2.1%



Customer Satisfaction Survey Results
September 2014