



OFFICE OF THE CITY MANAGER

January 31, 2013

To the Honorable City Council
of the City of Pasadena

Mayor and Councilmembers:

WEEKLY NEWSLETTER

1. Summer Opportunities Fair At Westridge School:

The City's Human Services & Recreation and Libraries & Information Services Departments will be participating this Saturday, February 2, 2013 in a joint community outreach at the Summer Opportunities Fair at Westridge School for Girls in Pasadena located at 324 Madeline Drive. The event, which runs from 10:00 a.m. to 3:00 p.m., will feature summer activities for every budget. Over 100 Summer Camps and Programs will be represented. Both Departments will be promoting their own summer programs and activities to local residents who are looking for enrichment opportunities for their children and teens to participate in over the summer.

According to Mercy Santoro, Director of Human Services & Recreation and Jan Sanders, Director of Library & Information Services, there are a wide variety of summer activities that are offered by the two Departments including; children's programming, community service/volunteer activities for teens, cartooning, cooking classes, crafts, day camps, family events, monopoly tournaments, movie nights, origami, recreational swim, sports camps, story times, storytellers, summer reading programs, swimming lessons, teen activities, youth sports and much more. There literally is something for everyone!

For more information about this event please contact Kenny James at 626-744-7509, or Catherine Hany at 626-744-4207.

2. Project Update – Fire Station 39:

On February 4, the City of Pasadena will begin the seismic retrofit and rehabilitation of Fire Station 39, located at 50 Avenue 64. The fire station, originally constructed in 1952, will receive seismic improvements and a full interior remodel which when completed in fall of 2013, will provide a structurally sound and updated fire station facility in southwest Pasadena.

The project involves the seismic retrofit and interior remodel of the existing station building, accessibility and technology upgrades, and construction of a patio deck and emergency generator room. Life safety enhancements include fire sprinkler and alarm systems. I have attached a memorandum from Siobhan Foster, Director of Public Works which will provide you with additional detailed information on the seismic retrofit and rehabilitation project.

3. **Human Services and Recreation Summer Recruitment Underway:**

Mercy Santoro, Director of Human Services & Recreation is pleased to announce that the Department is now hiring for positions in the summer day camp and aquatics programs. This is a terrific employment opportunity for young residents, both high school and college students, who want to enter the job market or gain experience in a new field. The Department is seeking approximately 100 applications for Recreation Leaders to fill about 55 positions. Also needed are 20 instructor positions and 4 Day Camp Director positions. Numerous lifeguard positions are also available to supervise summer swim lessons and recreational swim at five pools throughout the City. Youth as young as 14 years old may apply, however, most positions will be filled by candidates 16 years of age or older.

Anyone interested in applying must submit an application on-line at www.Cityofpasadena.net/humanresources. All positions will open today, Thursday Jan. 31, 2013 and close on Thursday Feb 14, 2013. Applications are accepted on a first come first serve basis. For more information on summer hiring, please call Victory Park at (626) 744-7509 or Human Services and Recreation Administration at (626) 744-8336.

4. **Rose Bowl Renovation Project Weekly Update:**

Attached is the most current schedule for the Rose Bowl Renovation Project as provided by Darryl Dunn, General Manager of the Rose Bowl.

Respectfully submitted,



STEVE MERMELL
Assistant City Manager

/attachments

MEMORANDUM - CITY OF PASADENA
DEPARTMENT OF PUBLIC WORKS

DATE: January 30, 2013
TO: Michael J. Beck, City Manager
FROM: Siobhan Foster, Director
RE: Project Update – Fire Station 39

On February 4, the City of Pasadena will begin the seismic retrofit and rehabilitation of Fire Station 39, located at 50 Avenue 64. The fire station, originally constructed in 1952, will receive seismic improvements and a full interior remodel which when completed in fall of 2013, will provide a structurally sound and updated fire station facility in southwest Pasadena.

The project involves the seismic retrofit and interior remodel of the existing station building, accessibility and technology upgrades, and construction of a patio deck and emergency generator room. Life safety enhancements include fire sprinkler and alarm systems.

The Department of Public Works, Design & Historic Preservation Section of the Planning Department, and the design team worked with Pasadena Heritage to develop a design that retains the historic exterior of the building while improving energy efficiency and public access to the station. The retrofit will achieve compliance with state structural requirements for essential facilities, helping to ensure the station remains functional after a seismic event. The rehabilitation also meets the requirements for Leadership in Energy and Environmental Design (LEED) Silver Certification.

The \$1,781,000 construction project funded by City Capital Improvement Project Funds, will be undertaken by local general contractor Mallcraft Inc., starting with interior demolition, followed by installation of seismic improvements to the facility and interior improvements. Exterior improvements to the brick building façade will be accomplished in concert with State preservation guidelines that retains the historic exterior of the structure. The Department of Public Works will manage the construction project.

For questions or additional information on the project, please Steve Wright, Assistant City Engineer by telephone at (626) 744-4695 or by e-mail at swright@cityofpasadena.net.

Attachment:

1. Renderings of Fire Station 39 Improvements



Fire Station 39

Department of Public Works



PASADENA

PROJECT PLANNING SCHEDULE

1/28/2013

January							February							March						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	3	4	5	6	7	8	9
6	7	8	9	10	11	12	3	4	5	6	7	8	9	10	11	12	13	14	15	16
13	14	15	16	17	18	19	10	11	12	13	14	15	16	17	18	19	20	21	22	23
20	21	22	23	24	25	26	17	18	19	20	21	22	23	24	25	26	27	28	29	30
27	28	29	30	31			24	25	26	27	28			31						

- January 28, 2013: Legacy Organization Meeting (9:30am/ Admin)
- January 29, 2013: ESPN filming (All day/ Field)
- January 30, 2013: Finance Committee Meeting (8am/ Conference Room)
- January 31, 2013: Retirement dinner (5:30pm/ Locker Room)
- February 2, 2013: PERT Training (Media Center)
- February 4, 2013: Legacy Organization Meeting (9:30am/ Admin)
- February 4, 2013: Weekly Update Meeting (11am/ Media Center)
- February 5, 2013: RBOC Operations Meeting (5pm)
- February 6, 2013: Local Hire Advisory Group (4pm/ Brookside)
- February 6, 2013: Special RBOC Meeting (6:30pm)
- February 7, 2013: League of California Cities (5:30pm/ Pavilion and Home Locker Room)
- February 10, 2013: Flea Market
- February 11, 2013: Legacy Organization Meeting (9:30am/ Admin)
- February 11, 2013: Weekly Update Meeting (11am/ Media Center)
- February 12, 2013: Concessionaire RFP Pre-Bid Conference & Job walk (9am)
- February 14, 2013: Neighborhood Meeting (7:30am/ Brookside)
- February 15, 2013: Holiday (Office Closed)
- February 14-16, 2013: Rock and Roll Marathon Load in
- February 17, 2013: Rock and Roll Marathon
- February 18, 2013: Holiday (Office Closed)

- February 18, 2013: Parson's Tour (Pavilion)
- February 19- March 5, 2013: McMahon's RV Sale (Lot K)
- February 20, 2013: CONCACAF Media Day (Court of Champions)
- February 24, 2013: Annual Officer Kyle Ballard Run (Rose Bowl Loop and Median)
- February 25, 2013: Legacy Organization Meeting (9:30am/ Admin)
- February 25, 2013: Weekly Update Meeting (11am/ Media Center)