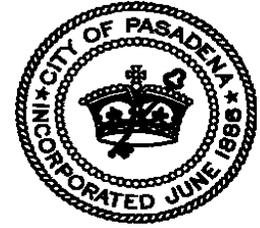


CITY OF PASADENA FIRE DEPARTMENT
Fire Prevention Division



SPECIAL EVENT QUESTIONNAIRE

This form is to be completed and submitted with a set of plans for any special event.
(Please type or print)

Name of Your Event: _____
Event Dates: _____
Event Location (s): _____
Event Time (s): _____
Move in Date (s): _____

Event Sponsor:

Contact Person: _____
Address: _____
City, State, and Zip Code: _____
Telephone Number _____ Fax Number _____
E-mail Address _____
Internet Site Address _____

Event Decorator:

Contact Person: _____
Address: _____
City, State, and Zip Code: _____
Telephone Number _____ Fax Number _____
E-mail Address _____
Internet Site Address _____

Largest Estimated Daily Attendance:

Event Type: Public _____ Private _____ Trade _____ Other _____
Dining: Yes _____ No _____ Cooking On Site _____

**If using generator for event. Please describe type of Generator
(Wattage/amps)** _____

Please briefly describe your event: _____

The following items have special Fire Department regulations and may require a permit.
Please check any that may apply to your event.

- Open Flame Devices
- Flammable or combustible liquids
- Flammable or compressed gasses
- Flammable metals
- Flammable decorations
- Lasers or special effects
- Fireworks
- Operation of any machinery or equipment that generates heat, sparks, dusts, fumes and or requires separation from the public.
- Motor vehicle on display
- Tents or canopies
- A booth that is two or more stories in height

Signed: _____

Title: _____

Date: _____

Thank you for taking the time to provide us with this information. When you have completed this questionnaire, please return it via fax or mail to the following address:

**Pasadena Fire Department
Fire Prevention Division
199 South Los Robles Avenue, Suite 550
Pasadena, CA 91101-2458**

(626) 744-4668 Fire Prevention
(626) 585-9466 Fax

You will be contacted by the Inspector in charge of Special Events from the Fire Prevention Division of the Pasadena Fire Department regarding your event.